

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION  
NOVEMBER 4, 2024 – C.O.HARRISON ELEMENTARY SCHOOL  
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)  
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**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**  
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

**I. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**II. OPENING EXERCISE**

**III. ROLL CALL BY APPROVED ROTATION**

The roll was called and the following members were present: Lisa Ibold, Mischelle Philpot, Bart West, Rich Haffey

Absent: Sam Yorgovan

Also present: Jeff Brandt, Steve Bain

**IV. COMMUNICATIONS**

- Mr. Brandt communicated the following:
  - Professional Day on November 5<sup>th</sup> for staff.
  - Thank you to the schools for Veteran's Day ceremonies.
- Travis Curd is a community member and president of the Kids & Community Food Collaborative. The food collaborative partners with local businesses and the free store food bank. Pre-packaged food is made available to students in the district and Mr. Curd continues to expand this program. Thank you to Dunkin Donuts, as their foundation provided a check for \$10k and thank you to the Patel family for a donation of \$10k. The district is grateful for Mr. Curd's efforts.

**V. 150-24 ADOPTION OF AGENDA**

Mr. West moved, seconded by Mr. Haffey, to approve the Agenda for the Regular Board Meeting of November 4, 2024, as submitted.

AYES - Philpot, West, Haffey, Ibold

NAY - None

Motion approved.

**VI. TREASURER'S REPORT**

- Five Year Forecast presented under Director's Report.

**VII. SUPERINTENDENT'S REPORT**

- Geoff Harold (Principal – C.O.Harrison Elementary) introduced teachers, Ms. Binkley and Ms. Kruse, as well as C.O.Harrison students to share their experiences in student council. The members of the student council promote leadership, collaboration, and community service projects. Thank you to the students and staff for their involvement.

**VIII. DIRECTOR'S REPORTS**

**Ohio Facilities Construction Commission (OFCC) Update:**

• **Request for Qualifications (RFQ) Recommendation**

Mr. Bain provided an update to the OFCC planning process. The district should receive their building assessment report back from the state in December and the district is working on their enrollment study. As discussed in previous meetings, the district is exploring the possibility of new construction as the state would fund approximately 60% of this potential project.

- **Five Year Forecast**

Mr. Bain and Jamie Behrle (Assistant Treasurer) presented the five year forecast. Local funding and state funding is projected to remain stagnant throughout the life of the five year forecast. Expenditures increased by 10% this fiscal year as a result of two factors, pandemic funding ending and additional staff (26 positions). Expenditures are projected to increase between 3%-4% starting in fiscal year 2026.

The presentation included discussion regarding:

- District's cash position as related to other Hamilton County districts
- The state committee formed on property tax reform
- Lame duck session
- Vouchers
- Permanent Improvement Fund Forecast
- Bond Issue – expiration and possible levy in 2025

**IX. CONSTITUENTS MAY ADDRESS THE BOARD**

- None

**X. OLD BUSINESS**

- None

**XI. 151-24 MINUTES**

Mr. West moved, seconded by Mrs. Ibold, to approve the Minutes of the Regular Board Meeting of October 7, 2024 and the Development Session of October 28, 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, West, Haffey, Ibold

NAY - None

Motion approved

**XII. 152-24 DONATIONS**

Mr. Haffey moved, seconded by Mr. West, to approve the following Donations as submitted.

a)	From: Jack K. Gwyn	\$500	
	To: OHHS Memorial Fountain	018-1820-9531-500	
b)	From: Kroger (Gift Card)	\$500	
	To: OHHS Music Department	N/A	
c)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: Rapid Run Middle School - Student 018	\$800	018-9532-580
	To: Rapid Run Middle School - Staff 018	\$200	018-9658-580
d)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: Delhi Middle School - Student 018	\$800	018-9577-530
	To: Delhi Middle School - Staff 018	\$200	018-9653-530
e)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: Delshire Elementary - Student 018	\$800	018-9578-570
	To: Delshire Elementary - Staff 018	\$200	018-9657-570
f)	From: RRMS PTA	\$5,000	
	To: Rapid Run Middle School - Student 018	\$2,500	018-9532-580
	To: Rapid Run Middle School - Staff 018	\$2,500	018-9658-580
g)	From: Kiwanis Club of Riverview Delhi Hills	\$1,000	
	To: C.O.Harrison Elementary - Student 018	\$800	018-9580-520
	To: C.O.Harrison Elementary - Staff 018	\$200	018-9652-520

- h) From: John J. Schiff & Debra J. Bradley \$10,000  
To: OHHS Adopt-A-Highlander 018-1820-9231-500
- i) From: Seyferth PR (McDonald's) \$574.45  
To: Oak Hills Athletics 300-1820-9504-500

AYES - West, Haffey, Ibold, Philpot  
NAY - None  
Motion approved

XIII. 153-24

**RESOLUTION – REQUESTING AUTHORITY TO FILE MODIFIED TAX BUDGET**

Mr. West moved, seconded by Mrs. Ibold, to approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2025/26 Fiscal Year as submitted.

AYES - Haffey, Ibold, Philpot, West  
NAY - None  
Motion approved

XIV. 154-24

**FIVE YEAR FORECAST**

Mrs. Ibold moved, seconded by Mr. Haffey, to approve the Five Year Forecast as submitted.

AYES - Ibold, Philpot, West, Haffey  
NAY - None  
Motion approved

XV. 155-24

**OHLSD 2025-2026 CALENDAR**

Mr. West moved, seconded by Mrs. Philpot, to approve the 2025-2026 school year calendar as submitted.

AYES - Philpot, West, Haffey, Ibold  
NAY - None  
Motion approved

XVI. 156-24

**AWARD OF CONTRACT – SCHOOL BUSES**

Mrs. Ibold moved, seconded by Mr. Haffey to approve the Resolution for Award of Contract for School Buses as submitted.

AYES - Philpot, West, Haffey, Ibold  
NAY - None  
Motion approved

XVII. 157-24

**RESOLUTION – OHHS MIDTERM EXAM SCHEDULE PROPOSAL**

Mr. Haffey moved, seconded by Mrs. Ibold, to approve the Resolution for the Oak Hills High School MidTerm Exam Schedule Proposal for the 2024-2025 school year as submitted.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high-level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed “semester exam schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high-stakes tests including AP and ACT while evaluating students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow staff to work collaboratively to revise and align academic curriculum maps, review common assessments, and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal. BE IT RESOLVED that Oak Hills High

School recommends that the Oak Hills School Board approve a Semester Exam Schedule to adjust the schedule from December 17th, 2024 through December 19th, 2024.

AYES - West, Haffey, Ibold, Philpot  
 NAY - None  
 Motion approved

**XVIII. 158-24**

**OHLSD STUDENT TRIPS**

**Mr. Haffey moved, seconded by Mrs. Philpot, to approve the following Oak Hills Local School District Student Trip as submitted.**

Rapid Run Middle School

Date: 5/11/26 - 5/15/26                      Group: 8th grade                      Destination: Washington DC

AYES - Haffey, Ibold, Philpot, West  
 NAY - None  
 Motion approved

**XIX. 159-24**

**PERSONNEL (AS AMENDED)**

**Mr. West moved, seconded by Mrs. Ibold, to approve the following personnel actions (a.-q.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a. Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Elizabeth Wenzel	Instructional Asst.	OAK	Personal	10/16/24
Nicole Betz	Instructional Asst.	BMS	Personal	11/05/24
Cathryn Schehr	Instructional Asst.	JFD	Personal	10/17/24
Missy Voss	Instructional Asst.	SPR	Personal	11/01/24
Lisa Hutson	Instructional Asst.	OHHS	Personal	05/31/25
Vicki Wieck	Food Service	JFD	Personal	11/01/24
Matt Mills	Custodian	DEL	Personal	11/06/24
Kim Lambing	Bus Aide	Trans.	Personal	11/04/24
Allison Mercurio	Instructional Asst.	RRMS	Personal	11/15/24
Kevin Gildea	Crossing Guard	Trans.	Personal	11/04/24

**b. Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Megan Robbe	Teacher	OAK	Child Care	10/17/24-01/03/24
Kayla Worley	Teacher	BMS	Child Care	11/26/24(Correction)

**c. Unpaid Family Medical Leave - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amanda Hager	Instructional Asst.	JFD	Child Care	12/03/24-12/13/24
Bev Smith	Secretary	Trans.	Medical	09/27/24-12/19/24

**d. Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Tracy Klaserner	Food Service	IV-0	10/02/24 3 hrs. per day/5 days per week
Nicole Betz	Instructional Asst.	II-0	10/15/24 5.5 hrs. per day/5 days per week

Jennifer Baston	Instructional Asst.	II-5	10/29/24 7 hrs. per day/5 days per week
Danielle Mack	Custodian	I-4	10/14/24 8 hrs. per day/5 days per week
Jennifer Rhein	Secretary	I-7	11/06/24 5.5 hrs. per day/5 days per week
Samantha Riggs	Instructional Asst.	II-1	10/28/24 5 hrs. per day/5 days per week
Brittani Abner	Preschool Aide	II-4	10/31/24 3.5 hrs. per day/4 days per week
Scott Denlinger	Custodian	II-0	10/29/24 8 hrs. per day/5 days per week
Jo Turner	Instructional Asst.	II-2	11/04/24 3.5 hrs. per day/5 days per week

**e. Salary Placement**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Sherry Smith	Secretary	II-11

**f. Rescind Supplemental Contracts - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Justin Hailey	Assistant Boys/Girls Swim Coach	OHHS
Jeannie Hilvert	Head 7th Gr. Volleyball Coach (.25)	DMS
Andrew Shibinski	Head 7th Gr. Volleyball Coach (.75)	DMS
Cindy Nader	7th Gr. Core Leader (.5)	BMS

**g. Supplemental Contracts - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brittany Braun	Head 7th Gr. Girls Basketball Coach	RRMS
DJ Dunn	Head 7th Gr. Girls Basketball Coach	BMS
Aaron Grant	Assistant Boys/Girls Swim Coach	OHHS
Jeannie Hilvert	Head 7th Gr. Volleyball Coach (.4)	DMS
Andrew Shibinski	Head 7th Gr. Volleyball Coach (.6)	DMS
Jeannie Hilvert	Head 8th Gr. Basketball Coach	DMS
Shelby Fultz	7th Gr. Core Leader (.5)	BMS

**h. Special Programs Leadership Team - To be paid \$1200.00 each for work done in the 2024-2025 school year.**

<u>Name</u>
Amy Asper
Michelle Boeshart
Kyle Brunzman
Stephanie Dann
Mollie DiGiacomo
Amanda Fields
<del>Kacie Fisher</del>
Stephanie Foster
Marisa Groh
Kyla Kappa
Tanya Kist
Jadyn Klosterman
Renee Klusman
Olivia Lang
Sara Loving
Alyssa Payne
MaryAnne Pearce
Kristy Razzaghi
Debi Reigers
Kim Riesenbeck
Jennifer Schehr
Kim Schibi

Chelsey Schneider  
Karen Singleton  
Vanessa Wellendorf  
Donald Young  
Sara Zimmerman

i. **MLT Meetings & Training via Mike Ross** - To be paid \$150.00 each for work done October, November & December.

Name

Sara Pollitt  
Tricia Doyle  
Lindsay Black

j. **Math Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Mary Berger  
Jessica Rahm  
Julie Evans  
Katherine Shoals  
Vanessa Salgado  
Christy Resing  
Brandi Norman  
Amara Krimmer  
Sophia Herrmann  
Rita Brown  
Shannon Moore  
Sue Duwel-Glassmeyer  
Jenna Kirchgessner  
Jeff Lyman  
Nichole Miller  
Kala Koons  
Lauren Tharp  
Sam Ostendorf  
Renee Stickle  
Sarah Campbell  
Greg Grote  
Jen Murphy (OHHS)  
Nicole Deiser  
Melissa Claus  
Stephanie Dann  
Allison Papathanas

k. **Literacy Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Amy Morreale  
Christy Tiernan  
Nancy Henn  
Lindsey Black  
Lisa Frey  
Paul Feichtner  
Caitlyn Ulmer  
Laura Adair  
Sara Bertke  
Tamara Walker  
Heather Packer  
Jennifer Drake  
Gabby Diamond  
Maggie Brown  
Jillian Anthon  
Tracy Eiding

Beth Combs  
Erin Mohs  
Karen Singleton  
Amy McNabb  
Julia Lawhead  
Jennifer Murphy (District Coach)  
Jennifer Katsis (District Coach)

**l. Comprehension Curriculum Review Work** - To be paid \$150.00 per day, up to 2 days, for work done in the 2024-2025 school year.

Name

Gayle Hunt  
Sara Tassone  
Allison Kappel  
Josie Jorgenson  
Kellie O'Brien

**m. Event Worker** - To be paid as submitted.

Name

Harry Hilvert  
Andy Schroeder  
Kyle Toon  
Dan Roberts  
Jodi Roberts

**n. Bridgetown Middle School Music** - To be paid \$250.00 for piano accompanist for rehearsal & holiday concert December, 2024.

Name

Julie Marratta

**o. Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Donna Robbins  
Alberta Payne  
Vicki Wieck

**p. Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Kim Lambing

**q. Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Peggy Mosher

**AYES** - Ibold, Philpot, West, Haffey

**NAY** - None

Motion Approved.

**XX. 160-24**

**PERSONNEL**

**Mr. West moved, seconded by Mr. Haffey, to approve the following personnel actions (a.-a.) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources

Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

- a. **Special Programs Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Kacie Fisher

**AYES** - Philpot, West, Haffey

**ABSTAIN** - Ibold

**NAY** - None

Motion Approved.

**XXI.**

**CONSTITUENTS MAY ADDRESS THE BOARD**

- None

**XXII.**

**BOARD DISCUSSION**

- Future development session topics will include the report card and transportation.

**XXIII. 161-24**

**ADJOURNED**

**Mr. West moved, seconded by Mr. Haffey, to adjourn the meeting at 8:15 p.m.**

**AYES** - Philpot, West, Haffey, Ibold

**NAY** - None

Motion approved.

  
\_\_\_\_\_  
**Philpot**  
President

**ATTEST:**

  
\_\_\_\_\_  
**Treasurer**

SB/sls