

**Oak Hills Local School District
Board of Education Meeting Agenda**

Regular Meeting - November 4, 2024

C.O. Harrison Elementary

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

I. CALL TO ORDER

II. OPENING

III. ROLL CALL BY APPROVED ROTATION

Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West, Rich Haffey

IV. COMMUNICATIONS

- Election Day - Teacher PD (Tuesday, November 5, 2024)
- Veteran's Day School Assemblies

V. ADOPTION OF AGENDA

VI. TREASURER'S REPORT

VII. SUPERINTENDENT'S REPORT

A. Principal's Report - Geoff Harold, C.O. Harrison Elementary

VIII. DISTRICT REPORTS

- **Ohio Facilities Construction Commission**
- **Five Year Forecast**

IX. CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA

(Limit of five minutes per constituent for a total of thirty minutes)

Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.

X. OLD BUSINESS

EXECUTIVE SESSION

The term “executive session” is not defined in the Ohio Revised Code. The courts, however, have defined an executive session as “one from which the public is excluded, at which only such selected persons as may be invited are permitted to be present and at which no public business shall be transacted.”

ORC 121.22 permits discussion in executive session **ONLY for the following purposes:**

- (1) for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing
- (2) for the consideration of the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- (3) for conferences with an attorney concerning disputes involving pending or imminent court action
- (4) for the preparation of conducting or reviewing negotiations or bargaining sessions with public employees
- (5) for matters required to be kept confidential by state law, rules or state statutes
- (6) for specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law
- (7) consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

It should be noted that “regulated individual” includes a student in the public schools.

Per OSBA

Sunshine Law - state reason

***Not required by law to state reason on agenda, but if issue of executive session is later challenged, it is an exhibit.**

**Don't ever name person(s) being discussed in Executive Session
- their integrity is at stake.**

*When Executive Session item comes up on agenda, a board member **must** state in his/her motion that the board is calling an Executive Session and **must** state reason (this must be reflected in the Treasurer's minutes) of Executive Session.

XI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of October 7, 2024 and the Development Session of October 28, 2024 according to ORC 3313.26 and text 6.06 as attached.

2. Donations

I recommend that the Board approve the Donations as submitted.

- a) From: Jack K. Gwyn \$500
To: OHHS Memorial Fountain 018-1820-9531-500

- b) From: Kroger (Gift Card) \$500
To: OHHS Music Department N/A

- c) From: Kiwanis Club of Riverview Delhi Hills \$1,000
To: Rapid Run Middle School - Student 018 \$800 018-9532-580
To: Rapid Run Middle School - Staff 018 \$200 018-9658-580

- d) From: Kiwanis Club of Riverview Delhi Hills \$1,000
To: Delhi Middle School - Student 018 \$800 018-9577-530
To: Delhi Middle School - Staff 018 \$200 018-9653-530

- e) From: Kiwanis Club of Riverview Delhi Hills \$1,000
To: Delshire Elementary - Student 018 \$800 018-9578-570
To: Delshire Elementary - Staff 018 \$200 018-9657-570

- f) From: RRMS PTA \$5,000
To: Rapid Run Middle School - Student 018 \$2,500 018-9532-580
To: Rapid Run Middle School - Staff 018 \$2,500 018-9658-580

- g) From: Kiwanis Club of Riverview Delhi Hills \$1,000
To: C.O.Harrison Elementary - Student 018 \$800 018-9580-520
To: C.O.Harrison Elementary - Staff 018 \$200 018-9652-520

- h) From: John J. Schiff & Debra J. Bradley \$10,000
To: OHHS Adopt-A-Highlander 018-1820-9231-500

- i) From: Seyferth PR (McDonald's) \$574.45
To: Oak Hills Athletics 300-1820-9504-500

3. Resolution - Requesting Authority to File Modified Tax Budget

I recommend that the Board approve the Resolution Requesting Authority from the Hamilton County Budget Commission to file a Modified Tax Budget for the 2025/26 Fiscal Year as attached.

4. Five Year Forecast

I recommend that the Board approve the Five Year Forecast as attached.

B. Superintendent’s Recommendations

1. OHLSD 2025-2026 Calendar

I recommend that the Board approve the 2025-2026 school year calendar as attached.

2. Award of Contract - School Buses

I recommend that the Board approve the Resolution for Award of Contract for School Buses as attached.

3. Resolution - OHHS MidTerm Exam Schedule Proposal

I recommend that the Board approve the Resolution for the Oak Hills High School MidTerm Exam Schedule Proposal for the 2024-2025 school year as attached.

WHEREAS Oak Hills High School is committed to reaching all students and ensuring that 100% of the student population is learning and achieving at a high level. The Semester Exam Schedules not only maintain the integrity of assessing student learning but provides teachers an opportunity to appropriately and accurately assess student performance at a high level; and WHEREAS As a result of high-level assessment, Oak Hills High School students will be learning at a high level as they display their knowledge through application questions and evaluative writing; and WHEREAS Oak Hills High School recognizes that the proposed “semester exam schedule” will ultimately benefit student learning. The benefits are as follows: (1.) Semester Exams will maintain the integrity of assessing student learning, allowing for alignment to other high-stakes tests including AP and ACT while evaluating students’ growth and progress in their current coursework. (2.) There is ample time for students to work individually with teachers for remediation and intervention. (3.) Team Time in the afternoon will allow staff to work collaboratively to revise and align academic curriculum maps, review common assessments, and analyze data to prepare for the second semester. This time will ensure all staff participate in this essential curriculum process and paid summer work will be minimal. BE IT RESOLVED that Oak Hills High School recommends that the Oak Hills School Board approve a Semester Exam Schedule to adjust the schedule from December 17th, 2024 through December 19th, 2024.

4. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Rapid Run Middle School

Date: 5/11/26 - 5/15/26

Group: 8th grade

Destination: Washington DC

5. Personnel (as amended)

I recommend that the Board approve the following Personnel actions (a-q) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Elizabeth Wenzel	Instructional Asst.	OAK	Personal	10/16/24

Nicole Betz	Instructional Asst.	BMS	Personal	11/05/24
Cathryn Schehr	Instructional Asst.	JFD	Personal	10/17/24
Missy Voss	Instructional Asst.	SPR	Personal	11/01/24
Lisa Hutson	Instructional Asst.	OHHS	Personal	05/31/25
Vicki Wieck	Food Service	JFD	Personal	11/01/24
Matt Mills	Custodian	DEL	Personal	11/06/24
Kim Lambing	Bus Aide	Trans.	Personal	11/04/24
Allison Mercurio	Instructional Asst.	RRMS	Personal	11/15/24
Kevin Gildea	Crossing Guard	Trans.	Personal	11/04/24

b) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Megan Robbe	Teacher	OAK	Child Care	10/17/24- 01/03/24
Kayla Worley	Teacher	BMS	Child Care	11/26/24 (Correction)

c) Unpaid Family Medical Leave - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Amanda Hager	Instructional Asst.	JFD	Child Care	12/03/24- 12/13/24
Bev Smith	Secretary	Trans.	Medical	09/27/24- 12/19/24

d) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Tracy Klaserner	Food Service	IV-0	10/02/24 3 hrs. per day/5 days per week
Nicole Betz	Instructional Asst.	II-0	10/15/24 5.5 hrs. per day/5 days per week
Jennifer Baston	Instructional Asst.	II-5	10/29/24 7 hrs. per day/5 days per week
Danielle Mack	Custodian	I-4	10/14/24 8 hrs. per day/5 days per week
Jennifer Rhein	Secretary	I-7	11/06/24 5.5 hrs. per day/5 days per week
Samantha Riggs	Instructional Asst.	II-1	10/28/24 5 hrs. per day/5 days per week
Brittani Abner	Preschool Aide	II-4	10/31/24 3.5 hrs. per day/4 days per week
Scott Denlinger	Custodian	II-0	10/29/24 8 hrs. per day/5 days per week
Jo Turner	Instructional Asst.	II-2	11/04/24 3.5 hrs. per day/5 days per week

e) Salary Placement

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Sherry Smith	Secretary	II-11

f) Rescind Supplemental Contracts - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Justin Hailey	Assistant Boys/Girls Swim Coach	OHHS
Jeannie Hilvert	Head 7th Gr. Volleyball Coach (.25)	DMS
Andrew Shibinski	Head 7th Gr. Volleyball Coach (.75)	DMS
Cindy Nader	7th Gr. Core Leader (.5)	BMS

g) Supplemental Contracts - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Brittany Braun	Head 7th Gr. Girls Basketball Coach	RRMS
DJ Dunn	Head 7th Gr. Girls Basketball Coach	BMS
Aaron Grant	Assistant Boys/Girls Swim Coach	OHHS
Jeannie Hilvert	Head 7th Gr. Volleyball Coach (.4)	DMS
Andrew Shibinski	Head 7th Gr. Volleyball Coach (.6)	DMS
Jeannie Hilvert	Head 8th Gr. Basketball Coach	DMS
Shelby Fultz	7th Gr. Core Leader (.5)	BMS

h) Special Programs Leadership Team - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Amy Asper
Michelle Boeshart
Kyle Brunzman
Stephanie Dann
Mollie DiGiacomo
Amanda Fields
~~Kacie Fisher~~
Stephanie Foster
Marisa Groh
Kyla Kappa
Tanya Kist
Jadyn Klosterman
Renee Klusman
Olivia Lang
Sara Loving
Alyssa Payne
MaryAnne Pearce
Kristy Razzaghi
Debi Reigers
Kim Riesenbeck
Jennifer Schehr
Kim Schibi
Chelsey Schneider
Karen Singleton
Vanessa Wellendorf
Donald Young
Sara Zimmerman

- i) **MLT Meetings & Training via Mike Ross** - To be paid \$150.00 each for work done October, November & December.

Name

Sara Pollitt

Tricia Doyle

Lindsay Black

- j) **Math Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Mary Berger

Jessica Rahm

Julie Evans

Katherine Shoals

Vanessa Salgado

Christy Resing

Brandi Norman

Amara Krimmer

Sophia Herrmann

Rita Brown

Shannon Moore

Sue Duwel-Glassmeyer

Jenna Kirchgessner

Jeff Lyman

Nichole Miller

Kala Koons

Lauren Tharp

Sam Ostendorf

Renee Stickle

Sarah Campbell

Greg Grote

Jen Murphy (OHHS)

Nicole Deiser

Melissa Claus

Stephanie Dann

Allison Papathanas

- k) **Literacy Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Amy Morreale

Christy Tiernan

Nancy Henn

Lindsey Black

Lisa Frey

Paul Feichtner

Caitlyn Ulmer

Laura Adair

Sara Bertke

Tamara Walker
Heather Packer
Jennifer Drake
Gabby Diamond
Maggie Brown
Jillian Anthon
Tracy Eiding
Beth Combs
Erin Mohs
Karen Singleton
Amy McNabb
Julia Lawhead
Jennifer Murphy (District Coach)
Jennifer Katsis (District Coach)

- l) Comprehension Curriculum Review Work** - To be paid \$150.00 per day, up to 2 days, for work done in the 2024-2025 school year.

Name

Gayle Hunt
Sara Tassone
Allison Kampel
Josie Jorgenson
Kellie O'Brien

- m) Event Worker** - To be paid as submitted.

Name

Harry Hilvert
Andy Schroeder
Kyle Toon
Dan Roberts
Jodi Roberts

- n) Bridgetown Middle School Music** - To be paid \$250.00 for piano accompanist for rehearsal & holiday concert December, 2024.

Name

Julie Marratta

- o) Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Donna Robbins
Alberta Payne
Vicki Wieck

- p) Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Kim Lambing

q) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Peggy Mosher

6. **Personnel**

I recommend that the Board approve the following Personnel actions (a-a) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) **Special Programs Leadership Team** - To be paid \$1200.00 each for work done in the 2024-2025 school year.

Name

Kacie Fisher

XII. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

XIII. BOARD DISCUSSION

XVI. ADJOURNED