

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
OCTOBER 7, 2024 – DELHI MIDDLE SCHOOL
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II.

OPENING EXERCISE

III.

ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West, Rich Haffey

Also present: Jeff Brandt, Steve Bain

IV.

COMMUNICATIONS

- Mr. Brandt congratulated the fall sports teams, including Girls Soccer (GMC Champs) and Cross Country Coach Hageman (GMC Coach of the Year).
- Mr. Bain communicated that the October 21st board meeting date has been changed to October 28th (4:00pm District Office).

V.

139-24

ADOPTION OF AGENDA

Mr. Haffey moved, seconded by Mr. West, to approve the Agenda for the Regular Board Meeting of October 7, 2024, as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion approved

VI.

TREASURER'S REPORT

- Mr. Bain communicated the following:
 - September 2024 financial report
 - Report Card – Oak Hills LSD continues to provide a high quality education at a low cost to their constituents.
 - Fed Rate Cut – the district has been monitoring the fed rate and has invested accordingly to secure the strongest possible returns.
 - Annual Medicaid audit received a clean audit opinion with no material efficiencies. Thank you to all of our related service personnel, as well as Directors Rachel Searcy, Lis Klotz, Candice Lessing, and EMIS coordinator, Kelsey Kroener.

VII.

SUPERINTENDENT'S REPORT

- Brian Conners (Principal - Delhi Middle School) thanked the board for adding coaches to assist with instructional needs and the teachers expressed their appreciation as well.
- Brady Faust (Assistant Principal) shared data from panorama that gauged the students sense of belonging. The culture is strong at Delhi MS evident by having 27 staff members chaperone a student dance.
- Mr. Boatright (teacher at Delhi MS) introduced members of the Delhi MS ambassador program (which consists of 38 students). Delhi MS ambassadors promote positive behavior and lead through example and experiences, such as trips to museums.

VIII.

DIRECTOR’S REPORTS

Ohio Facilities Construction Commission (OFCC) Update:

• **Request for Qualifications (RFQ) Recommendation**

Mr. Bain communicated:

- Thank you to the 5 firms (VSWC, MSA, Elevar, Steed Hammond Paul SHP, Emersion) that submitted an RFQ. All 5 architect firms that submitted an RFQ were interviewed by the district on September 17th.
- All Board members received copies of these RFQs
- The recommendation for the RFQ for Master Planning and Community Engagement Process from the OHLSD team is to enter into an agreement with SHP.
- The district chose SHP for several reasons, including:
 - o Experience with other similar districts in southwest Ohio including West Clermont, Southwest, Kings, Fairfield and many other districts.
 - o Strong understanding of master planning cost estimates for a bond issue.
 - o Clear plan and timeline for implementation.
 - o Relationship with OFCC to secure as much state co-funding as possible.
 - o Ability to listen to the community’s voice and provide feedback to the Board.

• **Steed Hammond Paul (SHP) Presentation:**

- Charlie Jahnigen, SHP Executive Vice President presented:
 - o SHP Team Members
 - o Similar districts SHP has partnered with on building projects
 - o Community engagement process – 3 steps:
 - Where is the district?
 - Where does the district want to be?
 - How does the district get there?
- Next steps and timelines

IX.

CONSTITUENTS MAY ADDRESS THE BOARD

- Lexi Garvey & Reagan Lindenschmidt (elementary students) requested to have no class on November 1st. The students gathered a petition. Mr. Brandt explained the challenges with having a day off on that day and thanked the students for their communication.

X.

OLD BUSINESS

- None

XI. 140-24

MINUTES

Mr. West moved, seconded by Mrs. Ibold, to approve the Minutes of the Regular Board Meeting of September 9, 2024 and the Development Session of September 23, 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion approved

XII. 141-24

MONTHLY FINANCIAL STATEMENT

Mrs. Ibold moved, seconded by Mrs. Philpot to approve the Monthly Financial Statement for September 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - West, Haffey, Ibold, Yorgovan, Philpot

NAY - None

Motion approved

XIII. 142-24

DONATIONS

Mr. Haffey moved, seconded by Mr. Yorgovan, to approve the following Donations as submitted.

- | | | |
|----|-------------------------------------|-------------------|
| a) | From: J. Michael & Terri Beth Faust | \$1,000 |
| | To: DMS Band & Orchestra | 300-1820-9586-530 |

- b) From: Peter R. Marsh Foundation \$1,750
To: DMS Band & Orchestra 300-1820-9586-530
- c) From: Kids Cops N Firefighters Inc. \$4,000
To: OHHS Adopt-A-Highlander 018-1820-9231-500

AYES - Haffey, Ibold, Yorgovan, Philpot, West

NAY - None

Motion approved

XIV. 143-24

APPROPRIATION ADJUSTMENTS

Mr. West moved, seconded by Mr. Haffey, to approve the following appropriation adjustments as submitted (001, 002, 003 are tax supported funds):

- | | | | |
|----|--|--------------|-------------------|
| a) | Permanent Improvement | \$55,000.00 | 003-5200-410-9800 |
| | <i>(Architect Master Planning & Community Engagement Services)</i> | | |
| b) | Title I Disadvantaged Youth | \$293,778.21 | 572-9225 |
| c) | Title II-A Improving Teacher Quality | \$242,209.17 | 590-9225 |
| d) | Title III Limited English Proficiency | \$14,300.58 | 551-9225 |
| e) | Title IV-A Student Support | \$10,113.55 | 584-9225 |
| f) | ECSE - Early Childhood Special Ed | \$4,436.50 | 587-9225 |

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion approved

XV. 144-24

MASTER PLANNING AGREEMENT WITH STEED HAMMOND PAUL (SHP)

Mr. West moved, seconded by Mrs. Ibold, to approve the agreement for District Master Planning Services with Steed Hammond Paul (SHP) as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion approved

XVI. 145-24

AUTHORIZATION TO ADVERTISE FOR BIDS OF SCHOOL BUSES

Mr. West moved, seconded by Mr. Haffey, to approve the Authorization to Advertise for Bids of School Buses as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion approved

XVII. 146-24

APPROVAL OF JOB DESCRIPTIONS FOR ASSOCIATE PRINCIPAL AND SOCIAL WORKER

Mrs. Ibold moved, seconded by Mr. Yorgovan to approve the job descriptions for the positions of Associate Principal and Social Worker as submitted.

AYES - West, Haffey, Ibold, Yorgovan, Philpot

NAY - None

Motion approved

XVIII. 147-24

PERSONNEL

Mr. Haffey moved, seconded by Mrs. Ibold, to approve the following personnel actions (a.-t.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those

individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Brendan Moore	Teacher	OAK	Personal	09/29/24

b. Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lynne Seaburn	Media Center Aide	OAK	Retirement	08/31/25
Caroline McClurg	Food Service	JFD	Personal	08/14/24
Matthew Holmes	Instructional Asst.	RRMS	Personal	09/18/24
Stephen Haas	Custodian	RRMS	Personal	09/20/24
Charles Minton	Custodian	RRMS	Personal	09/25/24

c. Rescind 1 Year Certified Contracts

<u>Name</u>
Kelsey Eads
Kasey Keesy

d. Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kayla Worley	Teacher	BMS	Child Care	10/28/24-11/26/24
Kate Nuesse	Teacher	SPR	Child Care	11/06/24-01/05/25

e. Unpaid Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Kayla Worley	Teacher	BMS	Child Care	12/02/24-12/20/24
Maria Sunderhaus	SLP	OHIELC	Child Care	09/23/24-11/25/24

f. Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Stevie Schroot	Instructional Asst.	II-5	09/24/24 6.5 hrs. per day/5 days per week
Tonya Soldano	Instructional Asst.	II-2	09/16/24 5.5 hrs. per day/5 days per week
Liah Earls	Instructional Asst.	II-5	09/26/24 6.5 hrs. per day/5 days per week
Kylie Grote	Instructional Asst.	II-1	09/16/24 6.5 hrs. per day/5 days per week
Mathew Mills	Custodian	I-3	09/11/24 8 hrs. per day/5 days per week
Helen Tilahun	Food Service	IV-0	09/16/24 3.5 hrs. per day/5 days per week
Kim Lambing	Bus Aide	I-0	09/24/24 2 hrs. per day/5 days per week
Matthew Ciambarella	Bus Driver	III-0	09/24/24 6 hrs. per day/5 days per week
Megan McCreary	Instructional Asst.	II-2	10/07/24 5.75 hrs. per day/5 days per week
Travis Rice	Instructional Asst.	II-0	10/07/24 4 hrs. per day/5 days per week
Nicole Jackson	Instructional Asst.	II-5	10/07/24 6.5 hrs. per day/5 days per week
Cathryn Schehr	Instructional Asst.	II-0	10/07/24 3.5 hrs. Per day/5 days per week

g. Salary Placement

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Pam Gemmell	Food Service Manager	II-6

h. Rescind Supplemental Contract - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Morgan Meyer	High School Yearbook Advisor	OHHS

i. Supplemental Contracts - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Erin Mohs	Elementary Intramurals	DEL
Helen Rohlfer	Will of Writing Club	OHHS
Don DeLotell	Assistant Varsity Girls Basketball Coach	OHHS
Michelle Mangold	Assistant Varsity Boys/Girls Swim Coach	OHHS
Hailey Sullivan	Assistant Varsity Boys/Girls Swim Coach (.5)	OHHS
Sean Carroll	Assistant Varsity Boys/Girls Swim Coach (.5)	OHHS
Justin Hailey	Assistant Varsity Boys/Girls Swim Coach	OHHS
TJ Braun	Head 9th Gr. Wrestling Coach	OHHS
Joe Kremer	Head 7th Gr. Girls Basketball Coach	OHHS
Dan Kuhlmann	Assistant Middle School Wrestling Coach	Middle Schools
Morgan Meyer	High School Yearbook Advisor (.5)	OHHS
Dan Couch	High School Yearbook Advisor (.5)	OHHS
Katie Radomski	Head Middle School Boys/Girls Swim Coach	Middle Schools
Maria Blaes	Science Club	OAK
Allison Ahlers	Assistant Varsity Girls Basketball Coach (.75)	OHHS
Brad Murphy	Assistant Varsity Girls Basketball Coach (.25)	OHHS

j. Field Maintenance Stipend (baseball) - To be paid \$3000.00 for work done in the 2024-2025 school year.

<u>Name</u>
Dan Roberts

k. Field Maintenance Stipend (softball) - To be paid \$3000.00 for work done in the 2024-2025 school year.

<u>Name</u>
Rick Cornelius

l. Event Worker - To be paid as submitted.

<u>Name</u>
Neil Meyer
Harry Hilvert

m. Online Health Course Facilitator Lead - To be paid \$500.00 as lead coordinator.

<u>Name</u>
Chad Cornelius

n. Facilitator for Online Health Class - To be paid \$2000.00 each section for 1st semester.

<u>Name</u>	<u>Section</u>
Chad Cornelius	2 sections
Scott Zang	1 section
John Valerius	1 section
Brooks Klosterman	1 section
Ken Meibers	2 sections
Ken Boatright	1 section
Fran Gilreath	1 section
Greg Rolfes	1 section

o. Language Live Intervention Training Planning - To be paid \$30.00 per hour, up to 4 hours for work done 9/10/24-9/22/24.

<u>Name</u>
Kenny Boatright
Emily Futscher

p. **Oak Hills High School Tuesday/Thursday/Friday School Monitors - Classified** - To be hired as needed and paid \$20.00 per hour for their participation in the program for the 2024-2025 school year.

Name

Ruth King
Christina Vest
Kim Cassell
Ava Millard
Barb Moore
Ashleigh Williams
Erica Lambrinides

q. **Oak Hills Mentoring Program** - To be paid \$500.00 each for being a mentor during the 2024-2025 school year.

Name

Sarah Hellebusch
Stephanie Dann
Cynthia Spires
Robert Klotz Jr.
Chris Hoferer
MaryAnne Pearce
Nichole Miller
Gina Nakagawa
Marie Strauss (2)
Kenny Boatright (2)
Kristina Dearwester (3)
Gayle Hunt (2)
Ellen Gorski
Stephanie Enzweiler
Heather Packer
Heather Ruehl
Sara Tassone
Julie Lemmink
Kathy Herrmann
Tori Kruse
Heidi Brown
Caitlyn Schlimm (2)
Chelsey Schneider
Erin Fields
Christina Simonson
Vanessa Wellendorf
Paul Feichtner
Karen Volpe
Karen Singleton
Jen Schehr
Sarah Kamp
Krista Carroll
Kelsey Miller
Marissa Groh
Josie Bazeley
Tessa Keyes
Maggie Brown
Karen Mulcahey (2)
Ranae Schultheis
Amanda Mejia
Cindy Wesseling
Michelle Boeshart

r. **Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Kim Lambing

s. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name
Traci Klaserner
Kayla Schalk
Theresa Minelli
Misti Insprucker
Denise Jobst

t. **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name
Abbey Korte

AYES - Haffey, Ibold, Yorgovan, Philpot, West
NAY - None
Motion Approved.

XIX. CONSTITUENTS MAY ADDRESS THE BOARD

- None

XX. BOARD DISCUSSION

- None

XXI. 148-24 EXECUTIVE SESSION

Mr. Haffey moved, seconded by Mr. West, to move into Executive Session at 7:10 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Ibold, Yorgovan, Philpot, West, Haffey
NAY - None
Motion Approved.

The Board returned from Executive Session at 8:14 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing

XXII. 149-24 ADJOURNED

Mrs. Ibold moved, seconded by Mr. West, to adjourn the meeting at 8:15 p.m.

AYES - Yorgovan, Philpot, West, Haffey, Ibold
NAY - None
Motion approved.



President

ATTEST:



Treasurer

SB/sls

