

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
SEPTEMBER 9, 2024 – OAK HILLS HIGH SCHOOL, MEDIA CENTER
6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)
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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:
All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

- I. CALL TO ORDER**
The meeting was called to order at 6:00 p.m.
- II. OPENING EXERCISE**
- III. ROLL CALL BY APPROVED ROTATION**
The roll was called and the following members were present: Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West, Rich Haffey

Also present: Jeff Brandt, Steve Bain
- IV. COMMUNICATIONS**
- Mr. Brandt communicated the following:
 - Thanked the staff and students for their efforts in making the start of the school year a success.
 - Thanked the Oak Hills Alumni and Education Foundation for the Food Truck Frenzy.
 - Class of 1973 is having a dedication to the Memorial Fountain in the High School courtyard on September 14th.
- V. 124-24 ADOPTION OF AGENDA**
Mr. West moved, seconded by Mr. Haffey, to approve the Agenda for the Regular Board Meeting of September 9, 2024, as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold
NAY - None
Motion approved.
- VI. TREASURER'S REPORT**
- Mr. Brandt communicated the following:
 - July/August 2024 financial report
 - Open enrollment will run October 1 – 10
 - OHLSD received a 3.5% medical renewal rate (3rd best in SWOOSH consortium)
- VII. SUPERINTENDENT'S REPORT**
- Travis Hunt (Principal - Oak Hills High School) shared that the high school is providing growth models to ensure all students experience at least 1 year's worth of growth. Mr. Hunt also discussed formative assessments, and attendance initiatives. Lastly, Mr. Hunt communicated the cell phone policy, as well as upcoming high school events.
- VIII. DIRECTOR'S REPORTS**
Ohio Facilities Construction Commission (OFCC) Update:
- **Request for Qualifications (RFQ) Process**
Mr. Bain communicated:
 - Follow Up from last meeting: The RFQ process will be to select an architect firm to assist the district in master planning, and community engagement, as well as other responsibilities at the conclusion of the district wide building assessment.

- The following 5 companies submitted a RFQ:
 - o VSWC
 - o MSA
 - o Elevar
 - o SHP
 - o Emersion
- All Board members received copies of these RFQs
- The district will interview firms and bring a recommendation at the October meeting.

IX. CONSTITUENTS MAY ADDRESS THE BOARD

- None

X. OLD BUSINESS

- None

XI. 125-24 MINUTES

Mrs. Ibold moved, seconded by Mrs. Philpot, to approve the Minutes of the Regular Board Meeting of August 5, 2024 and the Development Session of August 19, 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan
 NAY - None
 Motion approved

XII. 126-24 MONTHLY FINANCIAL STATEMENT

Mr. Haffey moved, seconded by Mr. West to approve the Monthly Financial Statement for July 2024 and August 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - West, Haffey, Ibold, Yorgovan, Philpot
 NAY - None
 Motion approved

XIII. 127-24 DONATIONS

Mr. West moved, seconded by Mr. Yorgovan, to approve the following Donations as submitted.

| | | |
|----|---|-------------------|
| a) | From: Oak Hills Alumni & Educational Foundation | \$48,430.00 |
| | To: Oak Hills Local School District | 018-9400 |
| b) | From: Dawn & Curt Stoll | \$500 |
| | To: OHHS Art Dept. (K.Kopf) | 018-1820-9531-500 |
| c) | From: Ohio High School Athletic Association | \$2,000 |
| | To: OH Athletic Dept. | 300-1820-9504-500 |
| d) | From: Marie & Joseph Palladino | \$500 |
| | To: OHHS Band | 300-1820-9506-500 |
| e) | From: Oak Hills Athletic Boosters | \$9,449.12 |
| | To: OHHS Athletics - reimbursement for trailer purchase | 300-1820-9504-500 |
| f) | From: C.O.Harrison PTA | \$5,075.20 |
| | To: COH Student 018-reimbursement for AR Reading Prog. | 018-1820-9580-520 |
| g) | From: Michael Price | \$500 |
| | To: OHHS Adopt-A-Highlander Fund | 018-1820-9231-500 |
| h) | From: Harvest Home Fair Association | \$850 |
| | To: OHHS Key Club Scholarship | 018-1820-9551-500 |

- i) From: Greater Cincinnati Foundation \$1,000
To: DMS - Student 018 (Boatright) 018-1820-9577-530
- j) From: Greater Cincinnati Foundation \$1,500
To: DMS - Student 018 (Strauss) 018-1820-9577-530

AYES - Haffey, Ibold, Yorgovan, Philpot, West
NAY - None
Motion approved

XIV. 128-24

MEDICAL & DENTAL INSURANCE RATES - 2025

Mrs. Ibold moved, seconded by Mr. Haffey, to approve the medical and dental insurance rates as submitted.

AYES - Ibold, Yorgovan, Philpot, West, Haffey
NAY - None
Motion approved

XV. 129-24

APPROPRIATION ADJUSTMENT (FISCAL YEAR CLOSING)

Mr. West moved, seconded by Mrs. Ibold, to approve the fiscal year 2024 appropriation adjustments as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold
NAY - None
Motion approved

XVI. 130-24

APPROPRIATIONS – FY25

Mr. West moved, seconded by Mr. Yorgovan, to approve the fiscal year 2025 appropriations as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan
NAY - None
Motion approved

XVII. 131-24

RESOLUTION - DECLARE STUDENTS ELIGIBLE FOR IN-LIEU-OF TRANSPORTATION PAYMENTS

Mrs. Ibold moved, seconded by Mr. Haffey to approve the resolution to declare students impractical to transport and eligible for in-Lieu-of transportation payments as submitted.

WHEREAS Section 3327.01, ORC, permits a board of education to make payment in-lieu-of transportation to a parent, guardian, or other person in charge of a student where the board of education determines that it is impractical to transport a pupil by public conveyance; and

WHEREAS the Board of Education of the State of Ohio issued certain procedures for boards of education to utilize in making such determination of impracticability; and

WHEREAS the Oak Hills Board of Education has fully considered Steps 2.1 through 2.6 of the State Board of Education Procedures and has determined that transportation is impractical for the students identified on the attached list and that payment in lieu of transportation should be made to the parent, guardian, or other person in charge of said students; and

WHEREAS the payment in lieu of transportation will be the amount determined by the Ohio Department of Education as the minimum amount for each respective school year; and

WHEREAS the names, addresses and schools of attendance for the students are provided on the attached list.

NOW, THEREFORE, BE IT RESOLVED that the Oak Hills Board of Education, after full consideration of all the criteria set forth by the State Board of Education, determines that pupil transportation is impractical for the students listed and that payment in lieu of transportation by school conveyance is necessary.

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to seek the consent of the parent, guardian, or other person in charge of said students for payment in lieu of transportation.

BE IT FURTHER RESOLVED that a copy of the within Resolution be submitted to the County Board of Education pursuant to Section 3327.02, ORC, with a request that the County Board of Education affirm the within action.

BE IT FURTHER RESOLVED that consents to this determination from parents, guardians, or other persons in charge of students in this District shall be submitted to the State Board of Education for confirmation.

BE IT FURTHER RESOLVED that failure of a parent, guardian, or other person in charge of students to consent to the determination that transportation is impractical shall be submitted to the Superintendent of Public Instruction for fact finding and mediation.

AYES - West, Haffey, Ibold, Yorgovan, West

NAY - None

Motion approved

XVIII. 132-24

RECOMMENDATION TO TERMINATE THE EMPLOYMENT OF MARK ALTHERR

Mr. West moved, seconded by Mr. Haffey to terminate the employment of Mark Altherr.

AYES - Haffey, Ibold, Yorgovan, Philpot, West

NAY - None

Motion Approved.

XIX. 133-24

OHLSD STUDENT TRIPS

Mr. West moved, seconded by Mr. Haffey to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Date: 12/26-30/24 Group: Varsity Boys Basketball

Date: 2/28-3/2/25 Group: Honors Varsity Singers

Date: 11/10-12/24 Group: NHS, Student Council

Destination: Charleston, SC

Destination: Chicago, IL

Destination: Clarksville, OH

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion Approved.

XX. 134-24

SCIENCE OF READING STIPEND

Mrs. Ibold moved, seconded by Mr. Haffey to approve payment (not to exceed \$1,200) for staff members required to complete the Science of Reading professional development per HB 33 as submitted (stipend reimbursable from Department of Education & Workforce).

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion Approved.

XXI. 135-24

CLASSIFIED ADMINISTRATIVE COMPENSATION SCHEDULE

Mr. Haffey moved, seconded by Mrs. Philpot to approve the classified administrative compensation schedule as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion Approved.

XXII. 136-24

PERSONNEL

Mr. West moved, seconded by Mr. Yorgovan, to approve the following personnel actions (a.-z.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.)

to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a. Resignation - Certified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|----------------|-------------------|---------------|---------------|------------------|
| Lori Schott | Tutor | DEL | Retirement | 05/23/25 |
| Jane Hanrahan | Teacher | DMS | Retirement | 05/23/25 |
| Raymond Rettig | Teacher | OHHS | Retirement | 07/31/25 |

b. Resignation - Classified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|----------------|---------------------|---------------|---------------|------------------|
| Madison Risner | Instructional Asst. | COH | Personal | 08/05/24 |
| Nathan Fisher | Custodian | DEL | Terminated | 08/06/24 |
| Cody Hicks | Bus Aide | Trans. | Personal | 08/07/24 |
| Kim Martini | Food Service | BMS | Retirement | 09/09/24 |

c. Unpaid Family Medical Leave - Certified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|-------------------|---------------|---------------|-------------------|
| Katie Godfrey | Teacher | RRMS | Child Care | 09/07/24-10/11/24 |
| Amanda Hogel | Teacher | OHHS | Child Care | 09/30/24-11/08/24 |
| Chrissy Lammers | Teacher | JFD | Child Care | 09/20/24-11/01/24 |

d. Rescind 1 Year Contract - Instructional Assistant

Name
Beverly Cooper

e. Appointment - Certified

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u> |
|----------------|-------------------|---------------|------------------|
| Kiarra Edwards | Social Worker | IV-0 | 08/09/24 |

f. Appointment - Classified

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u> |
|------------------|---------------------|---------------|---|
| Brooke Lay | Instructional Asst. | II-4 | 08/09/24 6.75 hrs. per day/5 days per week |
| Annie Mullins | Instructional Asst. | II-4 | 08/09/24 7 hrs. per day/5 days per week |
| Latasha Horsley | Instructional Asst. | II-5 | 08/09/24 7 hrs. per day/5 days per week |
| Melissa Voss | Instructional Asst. | II-0 | 08/09/24 3.5 hrs. per day/5 days per week |
| Marietta Bucalo | Preschool Aide | II-5 | 08/12/24 6.75 hrs. per day/4 days per week |
| Alexa Johnson | Instructional Asst. | II-3 | 08/09/24 6.5 hrs. per day/5 days per week |
| Madelyn Dougoud | Instructional Asst. | II-1 | 08/09/24 7 hrs. per day/5 days per week |
| Kirsten Kraft | Instructional Asst. | II-5 | 08/26/24 7 hrs. per day/5 days per week |
| Konnee Rexroat | Instructional Asst. | II-1 | 08/23/24 5.5 hrs. per day/5 days per week |
| Kevin Gildea | Crossing Guard | CG-0 | 08/12/24 2 hrs. per day/5 days per week |
| Barbara Gum | Bus Aide | I-0 | 08/14/24 4 hrs. per day/5 days per week |
| Richard McGinley | Bus Driver | III-0 | 08/15/24 6 hrs. per day/5 days per week |
| Rebecca Douglas | Instructional Asst. | II-5 | 08/27/24 7.5 hrs. per day/5 days per week |
| Megan Hainley | Food Service | IV-0 | 08/22/24 3.5 hrs. per day/5 days per week |
| Lisa Evans | Food Service | IV-0 | 08/26/24 4 hrs. per day/5 days per week |

| | | | |
|----------------|---------------------|------|--|
| Walata Mathis | Food Service | IV-0 | 08/27/24 3 hrs. per day/5 days per week |
| Matthew Holmes | Instructional Asst. | II-5 | 09/09/24 6.5 hrs. per day/5 days per week |

g. Salary Placement

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> |
|--------------|-----------------------------------|---------------|
| Chris Gramke | Director of PR and Communications | II-10 |

h. Rescind Supplemental Contracts - 2024-2025 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|----------------------|---|---------------|
| Marty Paff | Assistant 9th Gr. Assistant Football Coach (.5) | OHHS |
| Rachel Walicki | Middle School Cheerleading Coach-Winter | DMS |
| Brittany Braun | Head 8th Gr. Girls Basketball | DMS |
| Janell Eschenbrenner | Elementary Orchestra | COH |

i. Supplemental Contracts - 2024-2025 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|----------------------|---|----------------|
| Ben Marshall | Assistant 9th Gr. Assistant Football Coach (.5) | OHHS |
| Bre Robbins | Middle School Cheerleading Coach-Winter | DMS |
| Janell Eschenbrenner | Elementary Orchestra (.75) | COH |
| Keith Minnery | Elementary Orchestra (.25) | COH |
| Dane Brater | Head Middle School Wrestling Coach | Middle Schools |
| Katie Cook | High School Drill Team Choreographer | OHHS |

j. EMIS/Special Education Compliance - To be paid \$20.00 per hour, up to a total of 15 hours per week.

Name
Kerri Muench

k. Summer MLT Meeting - To be paid \$150 each for work done on 8/1/24.

Name
Lindsay Black
Suzanne Duwel-Glassmeyer
Mary Berger
Rita Brown
Sarah Campbell
Melissa Claus
Stephanie Dann
Nicole Deiser
Sophia Herrmann
Jenna Kirchgessner
Amara Krimmer
Jennifer Murphy
Brandi Norman
Sam Ostendorf
Jessica Rahm
Vanessa Salgado
Renee Stickley
Lauren Tharp

l. Curriculum Review/Rubric Completion - To be paid \$150.00 per day, up to 2 days, for work done on 7/31/24 & 8/7/24.

Name
Mollie Harloff
Heather Packer
Ally Kampel
Penny Abel
Jen Murphy (coach)
Julie Lawhead
Laura Adair

Jennifer Drake
Josie Jorgenson
Maggie Brown
Karen Singleton
Sara Tassone
Stephanie Enzweiler
Emily Bourgeois
Caitlyn Schlimm
Lisa Frey
Christy Tiernan
Pam Eisenmann
Gayle Hunt
Beth Combs
Erin Mohs
Lindsay Black
Kellie O'Brien
Tracy Eiding
Amy McNabb
Tami Walker
Sarah Bertke
Nancy Henn
Gabby Diamond
Paul Feichtner
Lindsie Reinhold

m. Preschool Opening Day Preparation - To be paid \$150.00 each for work done on 8/7/24.

Name

Nancy Cartwright
Tanya Kist
Kristy Razzaghi
Krista Carroll

n. Digital Citizenship Development & Support - To be paid \$250.00 for work done in the 2024-25 school year.

Name

Ken Meibers
Kathy Appiarius
Sam Ostendorf
Chad Coomes
Holly Sherwood
Christie Wegman
Tori Kruse
Kristen Niehaus
Leeann Garrett

o. Summer SOR +95 Phonics Core Training - To be paid \$150.00 each for work done summer, 2024.

Name

Jen Katsis
Katie Bourgeois
Allison Kappel
Josie Jorgenson
Grace Marshall
Patricia Asebrook
Keyrstin Fisher
Emily Havens
Rebecca Thatcher
Jillian Anthon
Julia Murray
Kendra Olges
Grace Armentrout

Mollie Wiehe
Jen Murphy (coach)

p. **Algebra 2 Honors Extended Planning** - To be paid \$150.00 per day, up to 4.5 days for work done summer, 2024.

Name
Jennifer Broxterman
Holly Wentz Sparks

q. **Compliance Paperwork Collection/Communication** - To be paid \$1000.00 for the 2024-2025 school year.

Name
Karen Mulcahey

r. **Professional Learning Days** - To be paid \$30.00 per hour for attendance and participation on unscheduled work days for the 2024-2025 school year.

Name
Marci Walicki

s. **Alt 3 Staff (3:00-7:00)** - To be paid \$30.00 per hour on an as needed basis for the 2024-2025 school year.

Name
Bill Deters
Nancy Kordenbrock-Guess

t. **Student Teacher Mentor**

| <u>Name</u> | <u>University</u> | <u>Amount</u> |
|-------------|-------------------|---------------|
| Tami Moore | Walden University | \$400.00 |

u. **Event Workers** - To be paid as submitted.

Name
Robin Hoernschmeyer

v. **Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name
Barb Gum
Melissa Hatcher

w. **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name
Walata Mathis
Brooke Rentz

x. **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name
Brittney Cassell

y. **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name
Matthew Ciambarella
Justin Nickel
Karen Sweeney

z. **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name
Terry (Marcus) Williams

AYES - West, Haffey, Ibold, Yorgovan, Philpot
NAY - None
Motion Approved.

XXIII.

CONSTITUENTS MAY ADDRESS THE BOARD

- Joe Tallarigo (4861 Foley Road) reported that the Price Hill Parade will take place on Thanksgiving morning and all are welcome. Bob Herzog will be the grand marshal.

XXIV.

BOARD DISCUSSION

- Auditor of State Fraud Training
 - The board watched the required 7 minute fraud training video per Ohio Revised Code.
 - Mr. Bain communicated that the district continues to educate staff on cyber awareness and cyber security, and that the district reinforces best practices for financial internal controls.

XXV. 137-24

EXECUTIVE SESSION

Mr. West moved, seconded by Mr. Haffey, to move into Executive Session at 6:52 p.m. for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

AYES - Haffey, Ibold, Yorgovan, Philpot, West
NAY - None
Motion Approved.

The Board returned from Executive Session at 7:54 p.m. and the President announced they had met for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person request a public hearing.

XXVI. 138-24

ADJOURNED

Mrs. Ibold moved, seconded by Mr. West, to adjourn the meeting at 7:55 p.m.

AYES - Ibold, Yorgovan, Philpot, West, Haffey
NAY - None
Motion approved.



President

ATTEST:



Treasurer

SB/sls

