

**Oak Hills Local School District  
Board of Education Meeting Agenda**

Regular Meeting - September 9, 2024

Oak Hills High School - Media Center

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



**OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:**

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

*Constituents addressing the Board are required to sign in prior to the start of the meeting.*

- I. **CALL TO ORDER**
- II. **OPENING**
- III. **ROLL CALL BY APPROVED ROTATION**  
Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West, Rich Haffey
- IV. **COMMUNICATIONS**
- V. **ADOPTION OF AGENDA**
- VI. **TREASURER’S REPORT**
- VII. **SUPERINTENDENT’S REPORT**
  - A. **Principal’s Report**  
Travis Hunt, Oak Hills High School
- VIII. **DISTRICT REPORTS**
  - **OFCC Update**
- IX. **CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**  
(Limit of five minutes per constituent for a total of thirty minutes)  
**Public Participation at Board Meetings**

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board’s policy on public participation at board meetings.
- X. **OLD BUSINESS**

**XI. NEW BUSINESS**

**A. Treasurer's Recommendations**

**1. Minutes**

**I recommend that the Board approve the Minutes of the Regular Board Meeting of August 5, 2024 and the Development Session of August 19, 2024 according to ORC 3313.26 and Text 6.06 as attached.**

**2. Monthly Financial Statement**

**I recommend that the Board approve the Monthly Financial Statement for July 2024 & August 2024 according to ORC 3313.26 and Text 6.06, as attached.**

**3. Donations**

**I recommend that the Board approve the Donations as submitted.**

- |    |   |                   |
|----|---|-------------------|
| a) | From: Oak Hills Alumni & Educational Foundation         | \$48,430.00       |
|    | To: Oak Hills Local School District                     | 018-9400          |
| b) | From: Dawn & Curt Stoll                                 | \$500             |
|    | To: OHHS Art Dept. (K.Kopf)                             | 018-1820-9531-500 |
| c) | From: Ohio High School Athletic Association             | \$2,000           |
|    | To: OH Athletic Dept.                                   | 300-1820-9504-500 |
| d) | From: Marie & Joseph Palladino                          | \$500             |
|    | To: OHHS Band   | 300-1820-9506-500 |
| e) | From: Oak Hills Athletic Boosters                       | \$9,449.12        |
|    | To: OHHS Athletics - reimbursement for trailer purchase | 300-1820-9504-500 |
| f) | From: C.O.Harrison PTA                                  | \$5,075.20        |
|    | To: COH Student 018-reimbursement for AR Reading Prog.  | 018-1820-9580-520 |
| g) | From: Michael Price                                     | \$500             |
|    | To: OHHS Adopt-A-Highlander Fund                        | 018-1820-9231-500 |
| h) | From: Harvest Home Fair Association                     | \$850             |
|    | To: OHHS Key Club Scholarship                           | 018-1820-9551-500 |
| i) | From: Greater Cincinnati Foundation                     | \$1,000           |
|    | To: DMS - Student 018 (Boatright)                       | 018-1820-9577-530 |
| j) | From: Greater Cincinnati Foundation                     | \$1,500           |
|    | To: DMS - Student 018 (Strauss)                         | 018-1820-9577-530 |

**4. Medical & Dental Insurance Rates - 2025**

**I recommend the Board approve the 2025 medical and dental rates as attached.**

**5. Appropriation Adjustment (fiscal year closing)**

**I recommend that the Board approve the fiscal year 2024 appropriation adjustments as attached.**

**6. Appropriations - FY 25**

**I recommend that the Board approve the fiscal year 2025 appropriations as attached.**

**B. Superintendent's Recommendations**

- 1. Resolution - Declare Students Eligible for In-Lieu-of Transportation Payments**  
**I recommend that the Board approve the Resolution to Declare Students Impractical to Transport and Eligible for In-Lieu-of Transportation Payments as attached.**

WHEREAS Section 3327.01, ORC, permits a board of education to make payment in-lieu-of transportation to a parent, guardian, or other person in charge of a student where the board of education determines that it is impractical to transport a pupil by public conveyance; and WHEREAS the Board of Education of the State of Ohio issued certain procedures for boards of education to utilize in making such determination of impracticability; and

WHEREAS the Oak Hills Board of Education has fully considered Steps 2.1 through 2.6 of the State Board of Education Procedures and has determined that transportation is impractical for the students identified on the attached list and that payment in lieu of transportation should be made to the parent, guardian, or other person in charge of said students; and

WHEREAS the payment in lieu of transportation will be the amount determined by the Ohio Department of Education as the minimum amount for each respective school year; and

WHEREAS the names, addresses and schools of attendance for the students are provided on the attached list.

NOW, THEREFORE, BE IT RESOLVED that the Oak Hills Board of Education, after full consideration of all the criteria set forth by the State Board of Education, determines that pupil transportation is impractical for the students listed and that payment in lieu of transportation by school conveyance is necessary.

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to seek the consent of the parent, guardian, or other person in charge of said students for payment in lieu of transportation.

BE IT FURTHER RESOLVED that a copy of the within Resolution be submitted to the County Board of Education pursuant to Section 3327.02, ORC, with a request that the County Board of Education affirm the within action.

BE IT FURTHER RESOLVED that consents to this determination from parents, guardians, or other persons in charge of students in this District shall be submitted to the State Board of Education for confirmation.

BE IT FURTHER RESOLVED that failure of a parent, guardian, or other person in charge of students to consent to the determination that transportation is impractical shall be submitted to the Superintendent of Public Instruction for fact finding and mediation.

- 2. Recommendation to Terminate the Employment of Mark Altherr**  
**I recommend that the Board terminate the employment of Mark Altherr.**

- 3. OHLSD Student Trips**  
**I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.**

Oak Hills High School

Date: 12/26-30/24	Group: Varsity Boys Basketball	Destination: Charleston, SC
Date: 2/28-3/2/25	Group: Honors Varsity Singers	Destination: Chicago, IL
Date: 11/10-12/24	Group: NHS, Student Council	Destination: Clarksville, OH

**4. Science of Reading Stipend**

**I recommend that the board approve payment (not to exceed \$1,200) for staff members required to complete the Science of Reading professional development per HB 33 as submitted (stipend reimbursable from Department of Education & Workforce).**

**5. Classified Administrative Compensation Schedule**

**I recommend that the board approve the classified administrative compensation schedule as attached.**

**6. Personnel**

**I recommend that the Board approve the following Personnel actions (a - z) as submitted.**

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

**a) Resignation - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Lori Schott	Tutor	DEL	Retirement	05/23/25
Jane Hanrahan	Teacher	DMS	Retirement	05/23/25
Raymond Rettig	Teacher	OHHS	Retirement	07/31/25

**b) Resignation - Classified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Madison Risner	Instructional Asst.	COH	Personal	08/05/24
Nathan Fisher	Custodian	DEL	Terminated	08/06/24
Cody Hicks	Bus Aide	Trans.	Personal	08/07/24
Kim Martini	Food Service	BMS	Retirement	09/09/24

**c) Unpaid Family Medical Leave - Certified**

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Katie Godfrey	Teacher	RRMS	Child Care	09/07/24- 10/11/24
Amanda Hogel	Teacher	OHHS	Child Care	09/30/24- 11/08/24
Chrissy Lammers	Teacher	JFD	Child Care	09/20/24- 11/01/24

**d) Rescind 1 Year Contract - Instructional Assistant**

<u>Name</u>
Beverly Cooper

**e) Appointment - Certified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Kiarra Edwards	Social Worker	IV-0	08/09/24

**f) Appointment - Classified**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Brooke Lay	Instructional Asst.	II-4	08/09/24
		6.75 hrs. per day/5 days per week	
Annie Mullins	Instructional Asst.	II-4	08/09/24
		7 hrs. per day/5 days per week	
Latasha Horsley	Instructional Asst.	II-5	08/09/24
		7 hrs. per day/5 days per week	
Melissa Voss	Instructional Asst.	II-0	08/09/24
		3.5 hrs. per day/5 days per week	
Marietta Bucalo	Preschool Aide	II-5	08/12/24
		6.75 hrs. per day/4 days per week	
Alexa Johnson	Instructional Asst.	II-3	08/09/24
		6.5 hrs. per day/5 days per week	
Madelyn Dougoud	Instructional Asst.	II-1	08/09/24
		7 hrs. per day/5 days per week	
Kirsten Kraft	Instructional Asst.	II-5	08/26/24
		7 hrs. per day/5 days per week	
Konnee Rexroat	Instructional Asst.	II-1	08/23/24
		5.5 hrs. per day/5 days per week	
Kevin Gildea	Crossing Guard	CG-0	08/12/24
		2 hrs. per day/5 days per week	
Barbara Gum	Bus Aide	I-0	08/14/24
		4 hrs. per day/5 days per week	
Richard McGinley	Bus Driver	III-0	08/15/24
		6 hrs. per day/5 days per week	
Rebecca Douglas	Instructional Asst.	II-5	08/27/24
		7.5 hrs. per day/5 days per week	
Megan Hainley	Food Service	IV-0	08/22/24
		3.5 hrs. per day/5 days per week	
Lisa Evans	Food Service	IV-0	08/26/24
		4 hrs. per day/5 days per week	
Walata Mathis	Food Service	IV-0	08/27/24
		3 hrs. per day/5 days per week	
Matthew Holmes	Instructional Asst.	II-5	09/09/24
		6.5 hrs. per day/5 days per week	

**g) Salary Placement**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Chris Gramke	Director of PR and Communications	II-10

**h) Rescind Supplemental Contracts - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Marty Paff	Assistant 9th Gr. Assistant Football Coach (.5)	OHHS
Rachel Walicki	Middle School Cheerleading Coach-Winter	DMS

Brittany Braun	Head 8th Gr. Girls Basketball	DMS
Janell Eschenbrenner	Elementary Orchestra	COH

**i) Supplemental Contracts - 2024-2025 School Year.**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Ben Marshall	Assistant 9th Gr. Assistant Football Coach (.5)	OHHS
Bre Robbins	Middle School Cheerleading Coach-Winter	DMS
Janell Eschenbrenner	Elementary Orchestra (.75)	COH
Keith Minnery	Elementary Orchestra (.25)	COH
Dane Brater	Head Middle School Wrestling Coach	Middle Schools
Katie Cook	High School Drill Team Choreographer	OHHS

**j) EMIS/Special Education Compliance - To be paid \$20.00 per hour, up to a total of 15 hours per week.**

Name  
 Kerri Muench

**k) Summer MLT Meeting - To be paid \$150 each for work done on 8/1/24.**

Name  
 Lindsay Black  
 Suzanne Duwel-Glassmeyer  
 Mary Berger  
 Rita Brown  
 Sarah Campbell  
 Melissa Claus  
 Stephanie Dann  
 Nicole Deiser  
 Sophia Herrmann  
 Jenna Kirchgessner  
 Amara Krimmer  
 Jennifer Murphy  
 Brandi Norman  
 Sam Ostendorf  
 Jessica Rahm  
 Vanessa Salgado  
 Renee Stickle  
 Lauren Tharp

**l) Curriculum Review/Rubric Completion - To be paid \$150.00 per day, up to 2 days, for work done on 7/31/24 & 8/7/24.**

Name  
 Mollie Harloff  
 Heather Packer  
 Ally Kampel  
 Penny Abel  
 Jen Murphy (coach)  
 Julie Lawhead  
 Laura Adair  
 Jennifer Drake

Josie Jorgenson  
Maggie Brown  
Karen Singleton  
Sara Tassone  
Stephanie Enzweiler  
Emily Bourgeois  
Caitlyn Schlimm  
Lisa Frey  
Christy Tiernan  
Pam Eisenmann  
Gayle Hunt  
Beth Combs  
Erin Mohs  
Lindsay Black  
Kellie O'Brien  
Tracy Eiding  
Amy McNabb  
Tami Walker  
Sarah Bertke  
Nancy Henn  
Gabby Diamond  
Paul Feichtner  
Lindsie Reinhold

**m) Preschool Opening Day Preparation** - To be paid \$150.00 each for work done on 8/7/24.

Name

Nancy Cartwright  
Tanya Kist  
Kristy Razzaghi  
Krista Carroll

**n) Digital Citizenship Development & Support** - To be paid \$250.00 for work done in the 2024-25 school year.

Name

Ken Meibers  
Kathy Appiarus  
Sam Ostendorf  
Chad Coomes  
Holly Sherwood  
Christie Wegman  
Tori Kruse  
Kristen Niehaus  
Leeann Garrett

**o) Summer SOR +95 Phonics Core Training** - To be paid \$150.00 each for work done summer, 2024.

Name

Jen Katsis  
Katie Bourgeois

Allison Kampel  
 Josie Jorgenson  
 Grace Marshall  
 Patricia Asebrook  
 Keyrstin Fisher  
 Emily Havens  
 Rebecca Thatcher  
 Jillian Anthon  
 Julia Murray  
 Kendra Olges  
 Grace Armentrout  
 Mollie Wiehe  
 Jen Murphy (coach)

**p) Algebra 2 Honors Extended Planning** - To be paid \$150.00 per day, up to 4.5 days for work done summer, 2024.

Name

Jennifer Broxterman  
 Holly Wentz Sparks

**q) Compliance Paperwork Collection/Communication** - To be paid \$1000.00 for the 2024-2025 school year.

Name

Karen Mulcahey

**r) Professional Learning Days** - To be paid \$30.00 per hour for attendance and participation on unscheduled work days for the 2024-2025 school year.

Name

Marci Walicki

**s) Alt 3 Staff (3:00-7:00)** - To be paid \$30.00 per hour on an as needed basis for the 2024-2025 school year.

Name

Bill Deters  
 Nancy Kordenbrock-Guess

**t) Student Teacher Mentor**

<u>Name</u>	<u>University</u>	<u>Amount</u>
Tami Moore	Walden University	\$400.00

**u) Event Workers** - To be paid as submitted.

Name

Robin Hoernschmeyer

**v) Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Barb Gum  
 Melissa Hatcher



w) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Walata Mathis

Brooke Rentz

x) **Substitute Nurse Attendant** - To be hired on an as needed basis and paid per substitute nurse attendant hourly rate.

Name

Brittney Cassell

y) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Matthew Ciambarella

Justin Nickel

Karen Sweeney

z) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Terry (Marcus) Williams

**XII. CONSTITUENTS MAY ADDRESS THE BOARD** (Limit of five minutes per constituent for a total of thirty minutes)

**XIII. BOARD DISCUSSION**

- Auditor of State Fraud Training

**XIV. EXECUTIVE SESSION** - for the employment of public employees or regulated individuals.

**XV. ADJOURNED**