

**MINUTES OF THE REGULAR BOARD MEETING OF THE
OAK HILLS LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**

AUGUST 5, 2024 – DELHI TOWNE SQUARE

6:00 P.M. (RECORDS COMMISSION MEETS PRIOR TO BOARD MEETING)

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OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OPENING EXERCISE

III. ROLL CALL BY APPROVED ROTATION

The roll was called and the following members were present: Rich Haffey, Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West

Also present: Jeff Brandt, Steve Bain

IV. COMMUNICATIONS

- Mr. Brandt welcomed students and staff back for the 2024-25 school year and looks forward to an excellent year.
- Mr. Bain communicated the following:
 - Reminded everyone of the Oak Hills Alumni and Education Foundation (OHAEF) Food Truck Frenzy event at Oak Hills High School on September 7th.
 - Congratulations to Kim Sims (OHAEF) named one of the Cincinnati Enquirer's 2024 Women of the Year for her tireless efforts with OHAEF and the Book Bus which has delivered over 30,000 books to students since the inception of the program in 2021.

V. 112-24 ADOPTION OF AGENDA

Mr. Haffey moved, seconded by Mr. West, to approve the Agenda for the Regular Board Meeting of August 5, 2024, as submitted.

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion approved.

VI. TREASURER'S REPORT

- Mr. Bain presented the June 2024 financial report and gave an update on investments.

VII. SUPERINTENDENT'S REPORT

- Corey Kessler and Candice Lessing presented to the Board an update on the Science of Reading and new mandates passed with recent legislation, including requirements for staff training. Discussion points included: factors influencing literacy instruction in Ohio and Oak Hills, the Simple View of Reading, current progress and next steps for aligning Oak Hills literacy practices to the Science of Reading, parental support and resources aligned to the Science of Reading.

VIII. DIRECTOR'S REPORTS

Ohio Facilities Construction Commission (OFCC) Update:

- **Request for Qualifications (RFQ) Process**

Mr. Bain explained the RFQ process for professional design master planning. The overall goal of this master planning effort is to assist the District in translating its strategic goals and objectives into a plan that identifies where the District should focus its resources to meet future facility demands in alignment with the OFCC. The architect selected will perform services which include master planning, facility

condition assessment (in collaboration with OFCC), phasing and budgeting reviews and community engagement. The firm selected will not design renderings of buildings.

- **Building Assessor Named & Assessment Dates**
Jason Nash (Director of Operations) communicated that OFCC will begin the work of assessing buildings in September.
- **Elementary Air Conditioning**
Mr. Nash communicated that the air conditioning project at JF Dulles is complete and that Springmyer's 2nd and 3rd floors are completed. The Board expressed their appreciation for being able to complete this project with our own staff.

IX. CONSTITUENTS MAY ADDRESS THE BOARD

- None

X. OLD BUSINESS

- None

XI. 113-24 MINUTES

Mr. Haffey moved, seconded by Mr. West, to approve the Minutes of the Regular Board Meeting of July 1, 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold

NAY - None

Motion approved

XII. 114-24 MONTHLY FINANCIAL STATEMENT

Mrs. Ibold moved, seconded by Mr. West to approve the Monthly Financial Statement for June 2024 according to ORC 3313.26 and Text 6.06 as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan

NAY - None

Motion approved

XIII. 115-24 DONATIONS

Mr. West moved, seconded by Mr. Haffey, to approve the following Donations as submitted.

a)	From: Bruce Heflin Photography	\$500
	To: OHHS Adopt-A-Highlander Fund	018-1820-9231-500

AYES - West, Haffey, Ibold, Yorgovan, Philpot

NAY - None

Motion approved

XIV. 116-24 OAK HILLS YOUTH ATHLETICS LEASE AGREEMENT (OHYA)

Mrs. Ibold moved, seconded by Mr. Yorgovan, to approve the OHYA lease agreement as submitted.

AYES - Haffey, Ibold, Yorgovan, Philpot, West

NAY - None

Motion approved

XV. 117-24 OHIO SCHOOL BOARDS ASSOCIATION (OSBA) – CAPITAL CONFERENCE

Mr. Haffey nominated Mrs. Philpot for delegate and Mr. West as the alternate.

Mrs. Ibold moved, seconded by Mr. Yorgovan, to approve the nomination of Mischelle Philpot as delegate and Bart West as alternate for the OSBA Capital Conference.

AYES - Ibold, Yorgovan, Philpot, West, Haffey
NAY - None
Motion approved

XVI. 118-24

REQUEST FOR QUALIFICATIONS

Mr. West moved, seconded by Mr. Haffey, to approve the request for qualifications for professional design master planning services as submitted.

AYES - Yorgovan, Philpot, West, Haffey, Ibold
NAY - None
Motion approved

XVII. 119-24

RESOLUTION TO CONSIDER TERMINATION OF EMPLOYMENT OF MARK ALTHERR AND TO SUSPEND WITHOUT PAY

Mr. Haffey moved, seconded by Mrs. Ibold, to approve the Termination of Employment of Mark Altherr and suspend without pay as submitted.

AYES - Philpot, West, Haffey, Ibold, Yorgovan
NAY - None
Motion approved

XVIII. 120-24

OHLSD DISTRICT POLICY MANUAL – POLICY REVISION

Mr. West moved, seconded by Mrs. Ibold to approve the policy revisions to the Oak Hills Local School District Policy Manual as submitted.

Po5136 Personal Communication Devices

AYES - West, Haffey, Ibold, Yorgovan, Philpot
NAY - None
Motion Approved.

XIX. 121-24

OHLSD STUDENT TRIPS

Mrs. Philpot moved, seconded by Mr. Yorgovan to approve the following Oak Hills Local School District Student Trips as submitted.

Oak Hills High School

Dates: August 16-17, 2024

Group: Cross County

Destination: Columbus, OH

AYES - Haffey, Ibold, Yorgovan, Philpot, West
NAY - None
Motion Approved.

XX. 122-24

PERSONNEL

Mr. Haffey moved, seconded by Mrs. Ibold, to approve the following personnel actions (a.-dd.) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Beth Bubenhofer	Tutor	Visitation	Personal	07/11/24

b) Resignation - Classified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Alyssa Smith	Instructional Asst.	DEL	Personal	08/08/24
Joan Espich	Food Service	OAK	Personal	08/08/24
Jen Kappa	Instructional Asst.	COH	Personal	08/08/24
Tina Brown	Bus Driver	Trans.	Retirement	08/30/24
Mark Bruns	Building Manager	OHHS	Retirement	04/30/25
Brandon White	Instructional Asst.	OAK	Personal	08/08/24
Carrie Lipps	Instructional Asst.	COH	Personal	08/08/24

c) Unpaid Family Medical Leave - Certified

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Reason</u>	<u>Effective</u>
Candace Poole	Teacher	COH	Child Care	08/13/24-09/30/24

d) Rescind 1 Year Contract - Instructional Assistant

Name
Brittani Abner

e) Appointment - Certified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Jillian Anthon	Teacher	IV-5	08/09/24
Brendan Moore	Teacher	II-5	08/09/24

f) Appointment - Classified

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
Ashleigh Williams	Instructional Asst.	II-2	08/09/24
		6.5 hrs. per day/5 days per week	
Jessica Baker	Instructional Asst.	II-0	08/09/24
		6.5 hrs. per day/5 days per week	
Stephanie Greene	Instructional Asst.	II-2	08/09/24
		6.5 hrs. per day/5 days per week	
DeMario Pleasant	Instructional Asst.	II-0	08/09/24
		5.75 hrs. per day/5 days per week	
Liz Holzinger	Instructional Asst.	II-3	08/09/24
		6.5 hrs. per day/5 days per week	
Jim Hautman	Instructional Asst.	II-5	08/09/24
		7 hrs. per day/5 days per week	
Anna Turner	Instructional Asst.	II-5	08/09/24
		7 hrs. per day/5 days per week	
Alicia Quintero	Preschool Aide	II-1	08/09/24
		6.75 hrs. per day/4 days per week	
Morgan Gardner	Custodian	I-5	07/15/24
		8 hrs. per day/5 days per week	
Matthew Pittman	Maintenance	V-3	07/29/24
		8 hrs. per day/5 days per week	
Kelly Wright	Instructional Asst.	II-1	08/09/24
		5.75 hrs. per day/5 days per week	
Linda Wesley	Instructional Asst.	II-1	08/09/24
		6.5 hrs. per day/5 days per week	
Clarissa Miller	Instructional Asst.	II-4	08/09/24
		7 hrs. per day/5 days per week	
Tammy England	Preschool Aide	II-2	08/09/24
		6.75 hrs. per day/4 days per week	
Madison Risner	Instructional Asst.	II-2	08/09/24
		5.5 hrs. per day/5 days per week	
Brenna Robisch	Instructional Asst.	II-2	08/09/24
		6.5 hrs. per day/5 days per week	
Deanna Roberts	Instructional Asst.	II-0	08/09/24
		5.5 hrs. per day/5 days per week	

Liam Turner	Instructional Asst.	II-2	08/09/24
		5.5 hrs. per day/5 days per week	
Amy Ehling	Instructional Asst.	II-1	08/09/24
		7 hrs. per day/5 days per week	
Jennifer Scholz	Secretary	I-0	07/22/24
		5.5 hrs. per day/5 days per week	
Sara Rauen	Instructional Asst.	II-1	08/09/24
		6.5 hrs. per day/5 days per week	
Alex Lalezas	Instructional Asst.	II-5	08/09/24
		7 hrs. per day/5 days per week	
Nicholas Kalonda	Custodian	I-1	08/05/24
		8 hrs. per day/5 days per week	
Angela Herzog	Instructional Asst.	II-5	08/09/24
		5.5 hrs. per day/5 days per week	
Beverly Cooper	Instructional Asst.	II-1	08/09/24
		6.5 hrs. per day/5 days per week	
Carrie Lipps	Food Service	IV-7	08/13/24
		4 hrs. per day/5 days per week	
Bridget Monig	Food Services	IV-0	08/13/24
		4.5 hrs. Per day/5 days per week	

g) Appointment - Parent Mentor - To be paid from Parent Mentor Grant.

<u>Name</u>	<u>Salary</u>	<u>Effective</u>
Julie Dunford	\$33.97/hr. 5 hrs. per day/207 days per year	07/01/24

h) 1 Year Contract - Certified

<u>Name</u>
Debra Jenemann

i) Appointment - Instructional Assistants - 1 Year Contract - 2024-2025 School Year.

<u>Name</u>	<u>School</u>
Pam Bruce	BMS
Brooklyn Johnson	BMS
Nicole Mazza	BMS
Jenny Ruepert	BMS
Sandy McNay	Trans.
Tiffany Vitatoe	COH
Ceria Niles	DEL

j) Appointment - Intern Psychologist - 2024-2025 School Year.

<u>Name</u>	<u>School</u>	<u>Effective</u>
Jacob Langguth	COH/RRMS	08/09/24

k) Salary Placement

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Russ Fussnecker	Associate Principal	V-M+30-5

l) Rescind Supplemental Contract - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Michaela Ehrhardt	Gymnastics Club	OHHS

m) Supplemental Contracts - 2024-2025 School Year.

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Julie Marratta	Elementary Band	DEL
Julie Marratta	Elementary Orchestra	DEL
Lindsay Talbott	Safety Patrol	DEL
Bryan Berwanger	Singers Club	DEL
Emily Majestic	Memory Book Club	DEL
Brianna Duwel	Student Council Club (.5)	DEL

Nicole Heims	Student Council Club (.5)	DEL
Megan Treft	Coffee Bean Club	DEL
Shannon Moore	Coffee Bean Jr. Club	DEL
Bryan Berwanger	Musical Productions	DEL
Nate Parsons	Elementary Intramurals	OAK
Amanda Mejia	Elementary Band	OAK
Sarah Singer	Elementary Orchestra	OAK
Bev Kenny	Safety Patrol	OAK
Rebecca Ewing	Art Club	OAK
Bev Kenny	5th Gr. Ambassadors Club	OAK
Caroline Geist	Girls on the Run Club (.5)	OAK
Brenna Jorgenson	Girls on the Run Club (.5)	OAK
Amanda Mejia	Choir Club	OAK
Sarah Singer	Music Club	OAK
Maria Blaes	Spanish Club	OAK
Amanda Mejia	Musical Productions	OAK
Penny Ferguson	LPDC Member	OHLSD
Heather Packer	LPDC Member	OHLSD
Susan Dochterman	LPDC Member	OHLSD
Jon DeLotell	Head Varsity Girls Basketball Coach	OHHS
Chris Murphy	Assistant Varsity Boys Baseball Coach (.5)	OHHS
Tanner Murphy	Assistant Varsity Boys Baseball Coach (.5)	OHHS
Joe Kremer	Head 8th Gr. Varsity Volleyball Coach (.75)	DMS
Jeannie Hilvert	Head 8th Gr. Varsity Volleyball Coach (.25)	DMS
Andrew Shibinski	Head 7th Gr. Varsity Volleyball Coach (.75)	DMS
Jeannie Hilvert	Head 7th Gr. Varsity Volleyball Coach (.25)	DMS

n) **Adult Education 22+ Program** - To be paid \$30.00 per hour for work done 2024-2025 school year.

Name

Kerri Muench - Coordinator

Mary Rose Lierman

o) **Event Workers** - To be paid as submitted.

Name

Chloe Amlin

Tony Cappel

DJ Dunn

Cody Hutson

Roger Hutson

Karel Jelinek

Michelle Mangold

Katie Miller

Shaun O'Connell

Nancy Renken

Jared Seaman

Dave Weisker

Greg Beck

John Darwish

Holly Hilvert

Bob Kirch

Tori Kremer

Trey Scotti

Brandy Smith

Brittany Braun

Amy Braun

p) **Rapid Run Middle School 6th Gr. Orientation Camp** - To be paid \$150.00 each for sponsoring/organization of the camp.

Name

Megan Hoffman

Debbie Stein

q) **Delhi Middle School 6th Gr. Orientation Camp** - To be paid \$150.00 each for sponsoring/organization of the camp.

Name

Steve Busker

Kristin Link

r) **Organization of Intervention Resources** - To be paid as follows for work done summer 2024.

<u>Name</u>	<u>Amount</u>
Kim Riesenbeck	\$30.00/hour
Michelle Boeshart	\$30.00/hour
Josh Binkley	hourly rate
Bev Moore	hourly rate
Max Gramke	\$30.00/hour

s) **MTSS Team Meetings** - To be paid as follows for analyzing district/building data on 6/20, 6/25 & 6/27, 2024.

<u>Name</u>	<u>Amount</u>
Kaite Klus	\$150.00
Amy Asper	\$150.00
Hannah Burns	\$150.00
Nichol Hays	\$150.00
Olivia Hosty	\$150.00
Chelsey Sweatman	\$75.00
Sarah Campbell	\$75.00
Libby Boeing	\$75.00
Kim Schibi	\$75.00
Debi Reigers	\$75.00
Chrissy Miller	\$75.00
Carrie Pelphrey	\$150.00
Kala Koons	\$75.00
Kimberly Riesenbeck	\$75.00
Jen Murphy	\$75.00
Amanda Tuchfarber	\$75.00
Mary Anne Pearce	\$75.00
Kristin Fraley	\$75.00
Ian Veldhaus	\$75.00
Sophia Herrmann	\$75.00
Kellie O'Brien	\$75.00
Julia Lawhead	\$75.00
Tami Walker	\$75.00
Kaleigh McCarthy	\$75.00
Amanda Berling	\$75.00
Jaimie Beerck	\$75.00
Chelsey Schneider	\$75.00
Caie Lewis	\$75.00
Markie Gahris	\$75.00
Katie Bourgeois	\$75.00
Krista Hatfield	\$75.00

t) **TGRG Test Administrator** - To be paid \$30.00 per hour for work done on June 27, 2024.

Name

Megan Robbe

u) **Revision ELA Maps & Common Assessments** - To be paid \$150.00 per day, up to 5 days, for work done summer 2024.

Name

Jack Vetter

v) **Oak Hills Early Learning Center Preparation** - To be paid \$150.00 per day, up to 2 days, for work done summer 2024.

Name

Kelsey Eads

w) **Algebra Curriculum Realignment** - To be paid \$150.00 per day, up to 4 days, for work done summer 2024.

Name

Jennifer Broxterman

Holly Wentz

Kyle Schnee

x) **New Teacher Desmos Orientation** - To be paid \$30.00 per hour for work on July 23, 2024.

Name

Zach Gamel

Justin Hailey

y) **Substitute Custodian** - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Victoria Kettelman

Aaron Gibson

z) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Nicholas Hall

Matthew Ciambarella

aa) **Substitute Secretary** - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Tanya Lee

bb) **Substitute Food Service** - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Tanya Lee

Lisa Evans

cc) **Substitute Bus Aide** - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Tanya Lee

dd) **Substitute Bus Driver** - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Tina Brown

AYES - Ibold, Yorgovan, Philpot, West, Haffey

NAY - None

Motion Approved.

XXI.

CONSTITUENTS MAY ADDRESS THE BOARD

- None

XXII.

BOARD DISCUSSION

Mr. Brandt asked the Board if there were topics they would like to discuss at future meetings.

Mr. Bain informed the Board that they are required to take the Auditor of State Fraud Prevention training which is an 8 minute video (required to be viewed by all staff).

XXIII. 123-24

ADJOURNED

Mr. West moved, seconded by Mr. Haffey, to adjourn the meeting at 6:47 p.m.

AYES - Yorgovan, Philpot, West, Haffey, Ibold

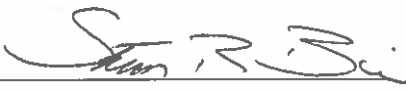
NAY - None

Motion approved.



President

ATTEST:



Treasurer

SB/sls

