

**Oak Hills Local School District
Board of Education Meeting Agenda**

Regular Meeting - August 5, 2024

Delhi Towne Square

6:00 P.M. (Records Commission Meets Prior to Board Meeting)



OAK HILLS BOARD OF EDUCATION MISSION STATEMENT:

All students attending the Oak Hills Local School District achieve success by graduating with individual skills for career and college readiness and global competence.

Constituents addressing the Board are required to sign in prior to the start of the meeting.

- I. **CALL TO ORDER**
- II. **OPENING**
- III. **ROLL CALL BY APPROVED ROTATION**
Rich Haffey, Lisa Ibold, Sam Yorgovan, Mischelle Philpot, Bart West
- IV. **COMMUNICATIONS**
- V. **ADOPTION OF AGENDA**
- VI. **TREASURER'S REPORT**
- VII. **SUPERINTENDENT'S REPORT**
- VIII. **DISTRICT REPORTS**
 - **Ohio Facilities Construction Commission (OFCC) Update**
 - **Building Assessor Named & Assessment Dates**
 - **Request for Qualifications Process**
 - **Elementary Air Conditioning**
- IX. **CONSTITUENTS MAY ADDRESS THE BOARD REGARDING ITEMS ON THE AGENDA**
(Limit of five minutes per constituent for a total of thirty minutes)
Public Participation at Board Meetings

All meetings of the board and board-appointed committees are open to the public. In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes (maximum of five minutes per person) of public participation may be permitted at each regular meeting. The board reserves the right to limit public comments to residents of the district and to terminate abusive language, profane or disruptive speech. Staff members or others may be invited to address the board. Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total of thirty minutes is used. Repetitive comments are discouraged. No person may speak twice until all who desire to speak have had the opportunity to do so. Agendas are available to all those who attend board meetings. The first section on the agenda for public participation shall be indicated and is reserved only for comment on items listed on the meeting agenda. The second section on the agenda for public participation shall be indicated and is open for any public comment. Noted within each agenda shall be a short paragraph outlining the board's policy on public participation at board meetings.
- X. **OLD BUSINESS**

XI. NEW BUSINESS

A. Treasurer's Recommendations

1. Minutes

I recommend that the Board approve the Minutes of the Regular Board Meeting of July 1, 2024 according to ORC 3313.26 and Text 6.06 as attached.

2. Monthly Financial Statement

I recommend that the Board approve the Monthly Financial Statement for June, 2024 according to ORC 3313.26 and Text 6.06 as attached.

3. Donations

I recommend that the Board approve the following donation as submitted:

a) From: Bruce Heflin Photography \$500
To: OHHS Adopt-A-Highlander Fund 018-1820-9231-500

4. Oak Hills Youth Athletics Lease Agreement (OHYA)

I recommend that the Board approve the OHYA lease agreement as attached.

5. Ohio School Boards Association (OSBA) - Capital Conference

I recommend that the Board approve nominations of a delegate and an alternate for the OSBA Capital Conference.

6. Request for Qualifications

I recommend that the Board approve the request for qualifications for professional design master planning services as attached.

B. Superintendent's Recommendations

1. Resolution to Consider Termination of Employment of Mark Altherr and to Suspend Without Pay

I recommend that the Board consider Termination of Employment of Mark Altherr and suspend without pay as attached.

2. OHLSD District Policy Manual - Policy Revision

I recommend that the Board approve the policy revisions to the Oak Hills Local School District Policy manual as attached.

P05136 Personal Communication Devices

3. OHLSD Student Trips

I recommend that the Board approve the following Oak Hills Local School District Student Trips as attached.

Oak Hills High School

Dates: August 16-17, 2024 Group: Cross County Destination: Columbus, OH

4. Personnel

I recommend that the Board approve the following Personnel actions (a -dd) as submitted.

Employment is conditional upon a satisfactory criminal records check as required by law. These persons are deemed employed only on a conditional basis until the satisfactory criminal records check has been performed by the Ohio Bureau of Criminal

Identification and Investigation (or the Federal Bureau of Investigation in cases where the individuals have not resided within the State of Ohio during the previous five years), and the District has received a certified copy of the satisfactory records check. For those individuals whose employment would be considered as casual, on an as-needed or volunteer basis, approval is similarly contingent upon a satisfactory criminal records check. By making this recommendation, I have confirmed with the Human Resources Department that all names listed have proper licensure (permits, etc.) to perform their duties as required by the Ohio Department of Education & the State of Ohio.

a) Resignation - Certified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|-----------------|-------------------|---------------|---------------|------------------|
| Beth Bubenhofer | Tutor | Visitation | Personal | 07/11/24 |

b) Resignation - Classified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|---------------|---------------------|---------------|---------------|------------------|
| Alyssa Smith | Instructional Asst. | DEL | Personal | 08/08/24 |
| Joan Espich | Food Service | OAK | Personal | 08/08/24 |
| Jen Kappa | Instructional Asst. | COH | Personal | 08/08/24 |
| Tina Brown | Bus Driver | Trans. | Retirement | 08/30/24 |
| Mark Bruns | Building Manager | OHHS | Retirement | 04/30/25 |
| Brandon White | Instructional Asst. | OAK | Personal | 08/08/24 |
| Carrie Lipps | Instructional Asst. | COH | Personal | 08/08/24 |

c) Unpaid Family Medical Leave - Certified

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Reason</u> | <u>Effective</u> |
|---------------|-------------------|---------------|---------------|-----------------------|
| Candace Poole | Teacher | COH | Child Care | 08/13/24- 09/30/24 |

d) Rescind 1 Year Contract - Instructional Assistant

Name

Brittani Abner

e) Appointment - Certified

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u> |
|----------------|-------------------|---------------|------------------|
| Jillian Anthon | Teacher | IV-5 | 08/09/24 |
| Brendan Moore | Teacher | II-5 | 08/09/24 |

f) Appointment - Classified

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> | <u>Effective</u> |
|-------------------|---------------------|---|------------------|
| Ashleigh Williams | Instructional Asst. | II-2 6.5 hrs. per day/5 days per week | 08/09/24 |
| Jessica Baker | Instructional Asst. | II-0 6.5 hrs. per day/5 days per week | 08/09/24 |
| Stephanie Greene | Instructional Asst. | II-2 6.5 hrs. per day/5 days per week | 08/09/24 |
| DeMario Pleasant | Instructional Asst. | II-0 5.75 hrs. per day/5 days per week | 08/09/24 |
| Liz Holzinger | Instructional Asst. | II-3 6.5 hrs. per day/5 days per week | 08/09/24 |
| Jim Hautman | Instructional Asst. | II-5 7 hrs. per day/5 days per week | 08/09/24 |

| | | | | |
|------------------|---------------------|------|----------|-----------------------------------|
| Anna Turner | Instructional Asst. | II-5 | 08/09/24 | 7 hrs. per day/5 days per week |
| Alicia Quintero | Preschool Aide | II-1 | 08/09/24 | 6.75 hrs. per day/4 days per week |
| Morgan Gardner | Custodian | I-5 | 07/15/24 | 8 hrs. per day/5 days per week |
| Matthew Pittman | Maintenance | V-3 | 07/29/24 | 8 hrs. per day/5 days per week |
| Kelly Wright | Instructional Asst. | II-1 | 08/09/24 | 5.75 hrs. per day/5 days per week |
| Linda Wesley | Instructional Asst. | II-1 | 08/09/24 | 6.5 hrs. per day/5 days per week |
| Clarissa Miller | Instructional Asst. | II-4 | 08/09/24 | 7 hrs. per day/5 days per week |
| Tammy England | Preschool Aide | II-2 | 08/09/24 | 6.75 hrs. per day/4 days per week |
| Madison Risner | Instructional Asst. | II-2 | 08/09/24 | 5.5 hrs. per day/5 days per week |
| Brenna Robisch | Instructional Asst. | II-2 | 08/09/24 | 6.5 hrs. per day/5 days per week |
| Deanna Roberts | Instructional Asst. | II-0 | 08/09/24 | 5.5 hrs. per day/5 days per week |
| Liam Turner | Instructional Asst. | II-2 | 08/09/24 | 5.5 hrs. per day/5 days per week |
| Amy Ehling | Instructional Asst. | II-1 | 08/09/24 | 7 hrs. per day/5 days per week |
| Jennifer Scholz | Secretary | I-0 | 07/22/24 | 5.5 hrs. per day/5 days per week |
| Sara Rauen | Instructional Asst. | II-1 | 08/09/24 | 6.5 hrs. per day/5 days per week |
| Alex Lalezas | Instructional Asst. | II-5 | 08/09/24 | 7 hrs. per day/5 days per week |
| Nicholas Kalonda | Custodian | I-1 | 08/05/24 | 8 hrs. per day/5 days per week |
| Angela Herzog | Instructional Asst. | II-5 | 08/09/24 | 5.5 hrs. per day/5 days per week |
| Beverly Cooper | Instructional Asst. | II-1 | 08/09/24 | 6.5 hrs. per day/5 days per week |
| Carrie Lipps | Food Service | IV-7 | 08/13/24 | 4 hrs. per day/5 days per week |
| Bridget Monig | Food Services | IV-0 | 08/13/24 | 4.5 hrs. Per day/5 days per week |

g) Appointment - Parent Mentor - To be paid from Parent Mentor Grant.

| <u>Name</u> | <u>Salary</u> | <u>Effective</u> |
|---------------|---|------------------|
| Julie Dunford | \$33.97/hr. 5 hrs. per day/207 days per year | 07/01/24 |

h) 1 Year Contract - Certified

Name

Debra Jenemann

i) Appointment - Instructional Assistants - 1 Year Contract - 2024-2025 School Year.

| <u>Name</u> | <u>School</u> |
|------------------|---------------|
| Pam Bruce | BMS |
| Brooklyn Johnson | BMS |
| Nicole Mazza | BMS |
| Jenny Ruepert | BMS |
| Sandy McNay | Trans. |
| Tiffany Vitatoe | COH |
| Ceria Niles | DEL |

j) Appointment - Intern Psychologist - 2024-2025 School Year.

| <u>Name</u> | <u>School</u> | <u>Effective</u> |
|----------------|---------------|------------------|
| Jacob Langguth | COH/RRMS | 08/09/24 |

k) Salary Placement

| <u>Name</u> | <u>Assignment</u> | <u>Salary</u> |
|-----------------|---------------------|---------------|
| Russ Fussnecker | Associate Principal | V-M+30-5 |

l) Rescind Supplemental Contract - 2024-2025 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|-------------------|-------------------|---------------|
| Michaela Ehrhardt | Gymnastics Club | OHHS |

m) Supplemental Contracts - 2024-2025 School Year.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|------------------|----------------------------|---------------|
| Julie Marratta | Elementary Band | DEL |
| Julie Marratta | Elementary Orchestra | DEL |
| Lindsay Talbott | Safety Patrol | DEL |
| Bryan Berwanger | Singers Club | DEL |
| Emily Majestic | Memory Book Club | DEL |
| Brianna Duwel | Student Council Club (.5) | DEL |
| Nicole Heims | Student Council Club (.5) | DEL |
| Megan Treft | Coffee Bean Club | DEL |
| Shannon Moore | Coffee Bean Jr. Club | DEL |
| Bryan Berwanger | Musical Productions | DEL |
| Nate Parsons | Elementary Intramurals | OAK |
| Amanda Mejia | Elementary Band | OAK |
| Sarah Singer | Elementary Orchestra | OAK |
| Bev Kenny | Safety Patrol | OAK |
| Rebecca Ewing | Art Club | OAK |
| Bev Kenny | 5th Gr. Ambassadors Club | OAK |
| Caroline Geist | Girls on the Run Club (.5) | OAK |
| Brenna Jorgenson | Girls on the Run Club (.5) | OAK |
| Amanda Mejia | Choir Club | OAK |
| Sarah Singer | Music Club | OAK |

| | | |
|------------------|---|-------|
| Maria Blaes | Spanish Club | OAK |
| Amanda Mejia | Musical Productions | OAK |
| Penny Ferguson | LPDC Member | OHLSD |
| Heather Packer | LPDC Member | OHLSD |
| Susan Dochterman | LPDC Member | OHLSD |
| Jon DeLotell | Head Varsity Girls Basketball Coach | OHHS |
| Chris Murphy | Assistant Varsity Boys Baseball Coach (.5) | OHHS |
| Tanner Murphy | Assistant Varsity Boys Baseball Coach (.5) | OHHS |
| Joe Kremer | Head 8th Gr. Varsity Volleyball Coach (.75) | DMS |
| Jeannie Hilvert | Head 8th Gr. Varsity Volleyball Coach (.25) | DMS |
| Andrew Shibinski | Head 7th Gr. Varsity Volleyball Coach (.75) | DMS |
| Jeannie Hilvert | Head 7th Gr. Varsity Volleyball Coach (.25) | DMS |

n) Adult Education 22+ Program - To be paid \$30.00 per hour for work done 2024-2025 school year.

Name

Kerri Muench - Coordinator

Mary Rose Lierman

o) Event Workers - To be paid as submitted.

Name

Chloe Amlin

Tony Cappel

DJ Dunn

Cody Hutson

Roger Hutson

Karel Jelinek

Michelle Mangold

Katie Miller

Shaun O'Connell

Nancy Renken

Jared Seaman

Dave Weisker

Greg Beck

John Darwish

Holly Hilvert

Bob Kirch

Tori Kremer

Trey Scotti

Brandy Smith

Brittany Braun

Amy Braun

p) Rapid Run Middle School 6th Gr. Orientation Camp - To be paid \$150.00 each for sponsoring/organization of the camp.

Name

Megan Hoffman

Debbie Stein

q) Delhi Middle School 6th Gr. Orientation Camp - To be paid \$150.00 each for sponsoring/organization of the camp.

Name

Steve Busker

Kristin Link

r) Organization of Intervention Resources - To be paid as follows for work done summer 2024.

| <u>Name</u> | <u>Amount</u> |
|-------------------|---------------|
| Kim Riesenbeck | \$30.00/hour |
| Michelle Boeshart | \$30.00/hour |
| Josh Binkley | hourly rate |
| Bev Moore | hourly rate |
| Max Gramke | \$30.00/hour |

s) MTSS Team Meetings - To be paid as follows for analyzing district/building data on 6/20, 6/25 & 6/27, 2024.

| <u>Name</u> | <u>Amount</u> |
|---------------------|---------------|
| Kaite Klus | \$150.00 |
| Amy Asper | \$150.00 |
| Hannah Burns | \$150.00 |
| Nichol Hays | \$150.00 |
| Olivia Hosty | \$150.00 |
| Chelsey Sweatman | \$75.00 |
| Sarah Campbell | \$75.00 |
| Libby Boeing | \$75.00 |
| Kim Schibi | \$75.00 |
| Debi Reigers | \$75.00 |
| Chrissy Miller | \$75.00 |
| Carrie Pelphrey | \$150.00 |
| Kala Koons | \$75.00 |
| Kimberly Riesenbeck | \$75.00 |
| Jen Murphy | \$75.00 |
| Amanda Tuchfarber | \$75.00 |
| Mary Anne Pearce | \$75.00 |
| Kristin Fraley | \$75.00 |
| Ian Veldhaus | \$75.00 |
| Sophia Herrmann | \$75.00 |
| Kellie O'Brien | \$75.00 |
| Julia Lawhead | \$75.00 |
| Tami Walker | \$75.00 |
| Kaleigh McCarthy | \$75.00 |
| Amanda Berling | \$75.00 |
| Jaimie Beerck | \$75.00 |
| Chelsey Schneider | \$75.00 |
| Caie Lewis | \$75.00 |
| Markie Gahris | \$75.00 |

Katie Bourgeois \$75.00
Krista Hatfield \$75.00

t) TGRG Test Administrator - To be paid \$30.00 per hour for work done on June 27, 2024.

Name

Megan Robbe

u) Revision ELA Maps & Common Assessments - To be paid \$150.00 per day, up to 5 days, for work done summer 2024.

Name

Jack Vetter

v) Oak Hills Early Learning Center Preparation - To be paid \$150.00 per day, up to 2 days, for work done summer 2024.

Name

Kelsey Eads

w) Algebra Curriculum Realignment - To be paid \$150.00 per day, up to 4 days, for work done summer 2024.

Name

Jennifer Broxterman

Holly Wentz

Kyle Schnee

x) New Teacher Desmos Orientation - To be paid \$30.00 per hour for work on July 23, 2024.

Name

Zach Gamel

Justin Hailey

y) Substitute Custodian - To be hired on an as needed basis and paid per substitute custodian hourly rate.

Name

Victoria Kettelman

Aaron Gibson

z) Substitute Bus Driver - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Nicholas Hall

Matthew Ciambarella

aa) Substitute Secretary - To be hired on an as needed basis and paid per substitute secretary hourly rate.

Name

Tanya Lee

bb) Substitute Food Service - To be hired on an as needed basis and paid per substitute food service hourly rate.

Name

Tanya Lee

Lisa Evans

cc) Substitute Bus Aide - To be hired on an as needed basis and paid per substitute bus aide hourly rate.

Name

Tanya Lee

dd) Substitute Bus Driver - To be hired on an as needed basis and paid per substitute bus driver hourly rate.

Name

Tina Brown

IX. CONSTITUENTS MAY ADDRESS THE BOARD (Limit of five minutes per constituent for a total of thirty minutes)

X. BOARD DISCUSSION

XII. ADJOURNED